

WHITTINGHAM PARISH COUNCIL

An ordinary meeting of Whittingham Parish Council took place on **Monday 9th Sept 2019** at 7.15pm at Whittingham Sports & Social Club

Members:

Cllr Dave Hall - Chairman
Cllr Margaret Rigby

Members of the public

Cllr H Landless – Preston City Council
PC Geldard and PCSO V Shackleton
Mrs Julie Buttle – Parish Clerk

APOLOGIES – Cllr Huggon and Cllr Meades were both absent which meant the meeting was not quorate. Members discussed items on the Agenda with a view to **(1) delegating urgent matters** to the Clerk and **(2) deferring matters to the October meeting.**

APPROVAL OF MINUTES of the meeting held on 8th July 2019.

As the meeting was not quorate, the July Minutes could not be approved and will be **deferred** to the October meeting. **(2)**

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Those present did not have any declarations to declare.

PUBLIC PARTICIPATION

As those present had taken the time to attend, the Chairman invited them to speak.

Cllr Landless stated that the Gateway application **06/2019/0050** for 50 dwellings off Inglewhite Road had been deferred from planning committee due to odour concerns at Belmont pig farm. He also requested contact details for the local police and the PROW officer at LCC. These were supplied by the Clerk.

The Police apologised that they had not been able to attend many Council meetings due to shift patterns but crime statistics are regularly sent to the Clerk. Many of the incidents relate to Guild Lodge and are due to 'residents' making unfounded complaints. It was noted that residents could be prosecuted but due to the nature of their confinement, a successful prosecution is unlikely and whilst the number of incidents is high, there are no real problems. A tractor has been reported stolen in Garstang and the police are looking at displaying some additional 'farm watch' type signs.

It was noted that a car has gone off the road at the bend on Cumeragh Lane / Camforth Hall Lane where 24 bungalows for the elderly are proposed. The safety of the bend is a concern and the Clerk will check if traffic calming is proposed should the application be approved.

Cllr Hall stated that the Heritage group were hosting an event to look at the historical development of the rural police force. It was confirmed that the officers would attend the event. No other matters were raised and those present were thanked for attending.

APPLICATIONS FOR CO- OPTION

The 3 vacancies on Lower Ward have been re-advertised on the Parish Council Website, the Parish Newsletter and the Resident Action Group Facebook page. The postponement of the September meeting confirms that Parish Council business may be disrupted due to a lack of Members and prior to the October meeting, the Clerk will ask the City Council for advice on how to proceed if the positions are not filled. **(2)**

PLANNING CONCERNS

a) Motion of no confidence re development.

No further progress can be made with the City Council whilst the Goosnargh applications are on hold due to the call in by the Secretary of State. Notwithstanding this, the Clerk and Chairman attended a meeting with the Clerk and Chairman of Longridge Town Council, to ask if they would be interested in forming a Partnership to discuss the amount of new housing and its impact on both sides of the boundary. Longridge Town Council have agreed to host a meeting and in order to progress the matter, the Clerk will invite Preston Parishes on the Longridge border. The Clerk has also established that LCC has appointed a Travel Plan coordinator and will invite him to the October meeting. **(2)**

b) Holme Fell – Community Charter

Members attended a meeting with Onward Housing on the 4th July to discuss the Holme Fell development. At the meeting it was agreed that Onward / Seddon's would release site contact details, hold a meeting for residents, set up a Facebook page / website to disseminate information and set up a Stakeholder Group to ensure work progressed in accordance with the Charter. Apart from the release of some contact details, there has been no further progress and the Clerk is still receiving complaints from residents. As the meeting was not quorate, a further meeting could not be authorised and the matter will be **deferred** to the Oct meeting. **(2)**

c) Whittingham Hospital

A reminder has been sent to the City Council regarding the need for a meeting to discuss the Whittingham Hospital site. Members will be invited by email and the application will be added to the October meeting. **(2)**

PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

A list of applications determined under delegated authority during August was issued with the Agenda. There is no further action required.

PLANNING APPLICATIONS BEFORE COUNCIL

There were no new applications on the Agenda.

LOCAL PLAN - DRAFT INTEGRATED ASSESSMENT SCOPING REPORT

Preston City Council are seeking comments on the Local Plan Draft Integrated Assessment Scoping Report. As comments need to be submitted by the 7th October, the Clerk will draft a reply in consultation with the Chairman under **delegated authority**. **(1)**

EXTERNAL AUDIT REPORT 2018 / 19

As the Audit requires a Resolution by Council confirming that the Audit has been completed with no matters arising, this matter will be **deferred** to the October meeting. **(2)**

The Invoice will be paid in accordance with Financial Reg 5.5a.

FINANCIAL STATEMENT

In accordance with Financial Reg 1.13 it was NOTED that the July and August accounts and bank statements had been reconciled and these will be approved at the Oct meeting. **(2)**

ACCOUNTS FOR PAYMENT

In accordance with Financial Reg 5.5a, the Clerk confirmed that the following accounts need paying before the October meeting. The invoices were presented and it was **RESOLVED** under **MIN 56** that the cheques be signed by those present. **(1)**

DETAILS	PAYEE	AMOUNT	CHEQUE
Aug salary	Mrs J Buttle	536.24	1425
Tax / National Ins	HMRC	134.00	1426
Grounds maintenance	Envirocare Statement	1062	1427
Grounds Maintenance	PCC	990.00	1428
Annual play inspection	Wicksteed Leisure	72.00	1429
Electric standing charge	E-On	24.22	1430
Sept salary	Mrs J Buttle	536.24	1431
Tax / National Ins	HMRC	134.00	1432
Annual Audit fee	PKF Littlejohn	£360.00	1433
Summer News & Report printing	Preston City Council	£153.00	1434

CPRE MEMBERSHIP

Unlike the committed invoices above, Members are required to determine whether the CPRE Membership should be renewed, so the matter was **deferred** to the October meeting. **(2)**

CUMERAGH PLAY AREA INSPECTION

As the quotes for the additional bark and fungus treatment need approval by Members, the matter was **deferred** to the October meeting. **(2)**

As the 'caution – children playing sign' is less than £100, the Clerk will purchase this under **delegated authority** under Standing Order 38. **(1)**

GOOSNARGH VILLAGE GREEN

The Clerk has reminded the City Council that a reply has not been received to the email requesting bollards or a post and chain fence to deter vehicles from accessing Goosnargh Village Green and as more photographs have been received illustrating that vehicles are still accessing the Village Green, the Clerk will continue to follow the matter up - along with the request for repairs to the footpath and a replacement notice sign saying no horses / dogs.

The City Council has stated they would support a request for the Festival Committee to erect a bench on the Village Green (facing away from the play area) in memory of Mrs Butters who was the Festival Secretary. The Clerk will forward PCC's reply to the Festival Committee. Any replies or problems will be brought back to the October meeting **(2)**

UPDATE ON CIL ITEMS

Speed Indicator Devices – The Clerk issued a letter to residents in close proximity to the proposed speed indicator devices and several replies have been received most of which support the device. Final costings are now being discussed with the supplier and LCC. These will be confirmed at the October meeting **(2)**

Circular walks – A positive reply has been received regarding the maintenance of the walks but the interested party wishes to know the rate of pay and details of the work required. The Clerk will consider drawing up a minor work contract for consideration at the October meeting. **(2)**

BEACON DRIVE MEMORIAL SERVICE

The Clerk will approach the Church about a date for the Remembrance Service at the Beacon Drive memorial and this and the purchase of 2 wreaths will be deferred to the Oct Meeting **(2)**

ORDERING OF 19/20 CHRISTMAS TREE

The budget includes provision for the purchase of a Christmas tree at Beacon Drive. Last year this was supplied, dressed and removed by Barton Grange. The Clerk will submit a request for this year and Members will be required to confirm the arrangements at the Oct meeting **(2)**

OCTOBER EDITION OF THE PARISH NEWSLETTER

Due to Remembrance Sunday, the Newsletter will need to be printed as soon as possible after the October meeting. The Clerk will circulate a draft with the Agenda. **(2)**

Articles noted to date include

- Parish Councillor vacancies
- Details of the Memorial service
- Request for volunteers to weed communal areas and assist with litter picking
- Update on the planning applications including Whittingham Hospital
- Partnership working suggestion with Longridge Town Council

NOTE NEW CORRESPONDENCE

Any new items of correspondence will be forwarded by email.

Following complaints about dog bags not being disposed of properly, the Clerk will request a 'suitable for dog waste' sticker to be added to the bin on Halfpenny Lane. **(1)**

DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled to take place on **Monday 14th October 2019** at 7.15pm.