



WHITTINGHAM PARISH COUNCIL

AGENDA 14th SEPT 2020 at 7.15PM

The meeting will take place by ZOOM using the link below

<https://us04web.zoom.us/j/75680234883?pwd=Y2MyOFVaZ3h0OWptdHVvRUNXS3RXZz09>

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING PROCEDURE

2. APOLOGIES FOR ABSENCE

Cllr Rigby last 'attended' a meeting in March and although she is keeping up to date through copies of the Minutes and Agenda, the legislation regarding attending meetings prior to Coronavirus still applies. Consequently, **Members are required to formally approve Cllr Rigby's 'absence' in accordance with S85 of the LGA 1972.**

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on 13th July 2020.

Members are required to approve the Minutes so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

5. PUBLIC PARTICIPATION

Following an amendment to the legislation regarding remote meetings, the meeting link is now published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, however, **it would be helpful if the public could inform the Clerk of their intention to 'attend' in advance of the meeting.**

6. PLANNING POLICY CONSULTATIONS

The Government is proposing radical changes to the planning system and has issued 3 consultations for comments. **Members are requested to consider the attached briefing sheet and confirm their response to consultation one.** Comments on consultation two – the White Paper – Planning for the Future – are not due until the 29th October consequently Members may wish to request more time to consider the consultation in more detail.

7. PLANNING APPEALS

As Members are aware, South Ribble have had a decision quashed when applying the Government's Standard Formula for housing need and Chorley have lost an appeal when applying the figures in the Memorandum of Understanding. Following these events, the Clerk has forwarded an extract of the 3rd Sept Planning Committee report, in which the City Council states it can demonstrate a 5 year supply when applying both the Government's Standard Formula of **241** homes pa and the **410** homes pa specified in the joint MOU. Notwithstanding this, Members are requested to note that appeals have been submitted on the following applications,

06/2018/0884 refusal of 140 dwellings at Bushells Farm by Mr Gornall and Community Gateway – refused as the site is in the open countryside and contrary to Development Policies

06/2019/0050 refusal of 45no. dwellings on land to the North of Old Rib Farm, 55 Halfpenny Lane, Preston - refused as the site is in the open countryside and would not integrate effectively with a neighbouring business – Belmont Pig farm.

Members are requested to determine if additional comments should be submitted and / or if the Parish Council should be represented at any Public Inquiry.

8. PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

Due to the time constraints of a remote meeting, the Clerk is dealing with planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv). Members are requested to note and approve the attached representations for August.

Whittingham Hospital

The Parish Council has been notified that Barratts will shortly be submitting a reserved matters application to develop 240 homes at Whittingham Hospital - North Lodge entrance.

Members are requested to note that the Clerk has raised queries regarding whether 1 large play area or allotments would be better than the 3 small play areas proposed, why bus stops are only provided at the entrance and whether the path from North Lodge can be improved, in accordance with the July CIL suggestion. At the time of printing the Agenda, a detailed response has not been received.

9. CUMERAGH PLAY AREA INSPECTION

Members are requested to note the attached Annual Inspection Report on the Play Area at Cumeragh Village **and approve payment of the £72.00 Inspection fee.**

As stated on the report, repairs are required to one of the balance logs and the bark pit needs topping up again. Wicksteed have quoted £1,900.80 + VAT and alternative quotes are being obtained. **Members are requested to authorise the repairs.** Further to **MIN 20/31** of the July 2020 meeting, Members are also requested to consider Barton Grange's reply in relation to including the management of the bark area in the maintenance contract.

10. EXTERNAL AUDIT REPORT 2019 / 20

Members are requested to NOTE that the 2019/20 external audit has been completed with no issues raised. In accordance with the Accounts and Audit Regulations 2015 (SI 2015/234), the Notice of Conclusion of Audit and the Certified Agar have been added to the Notice Boards and Website. **Members are requested to approve the 'Notice of conclusion of audit' and approve payment of the invoice.**

11. WEBSITE ACCESSIBILITY STATEMENT

At the June 2020 meeting, Members were informed that in order to meet the Public Sector Bodies (Website and Mobile Applications) Accessibility Regulations 2018, our website needed to be upgraded to meet the Website Content Accessibility Guidelines (WCAG) 2.1 AA rating. The update has been completed during August and **Members are requested to approve the attached website accessibility statement and payment of the invoice.**

12. FINANCE STATEMENT

The Clerk has emailed confirmation that the bank statements have been reconciled with the accounts for the end of July and August.

13. CPRE MEMBERSHIP

Members are requested to consider renewing Membership to the Campaign to Protect Rural England at a cost £36.00.

14. ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts already paid in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	PAYMENT	REF
30 th July E-ON electric DD	E-ON	£12.38	DD	29
PAYE	HMRC	£134.00	CQ 1478	30
Aug salary	Mrs J Buttle	£536.24	CQ 1479	31
MIN 20/18 Marie Curie Donation	Marie Curie	£200.00	BACS	32
31 st Aug E-On electric DD	E-On	12.79	DD	33

Members are requested to approve the following accounts for payment

Annual Play Inspection	Wicksteed	£72.00	BACS
External Audit Fee	PKF Littlejohn	£360.00	BACS
CPRE Membership	CPRE	£36.00	BACS
Sept salary (backdated**)	Mrs J Buttle	£624.82	BACS
Sept PAYE	HMRC	£156.00	CQ 1480
New Website Template	Easywebsites	£360.00	BACS
30 th Sept E-ON electric	E-On	TBA	DD

Members are requested to note the 2.75% inflationary increase to the Clerks Salary (which is backdated to the 1st April) and confirm the calculation emailed with the bank statements**

15. UPDATE ON CIL ITEMS

Members are requested to note the attached spreadsheet of CIL suggestions and the initial enquiries made during August. In accordance with the Chairman's email dated the 14th August, **Members are requested to agree a date for a separate Zoom meeting to discuss which suggestions to take forward.**

16. BEACON DRIVE MEMORIAL SERVICE

Members are requested to consider any arrangements for a Remembrance Service to be held at the Memorial on Beacon Drive. **Members are requested to confirm the purchase of a poppy wreath for Beacon Drive and a donation to the Church wreath.**

17. ORDERING OF 2020/21 CHRISTMAS TREE

The budget includes provision for the purchase of a Christmas tree at Beacon Drive. Last year this was supplied, dressed and removed by Barton Grange. **Members are requested to confirm the arrangements for this year.**

18. AUTUMN EDITION OF THE PARISH NEWSLETTER

Members are requested to note that the Newsletter is hand delivered to populated areas of the Parish only. If Members wish to post the Newsletter to other areas, financial provision must be included in the November budget.

Members are requested to consider articles for inclusion in the Parish Newsletter. Items noted to date include

- Parish Councillor Lower Ward vacancy
- Details of any Remembrance Services
- feedback on the CIL suggestions following the last newsletter
- Advising residents of the latest planning situation and appeals

Once articles are agreed, the Clerk will include the draft Newsletter on the October Agenda for issue immediately after the meeting.

19. NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any updates on current matters / new correspondence received since the issue of the Agenda.

20. DATE OF NEXT MEETING

The next meeting of the Parish Council will be **Monday 12th October 2020 at 7.15pm.**