



# WHITTINGHAM PARISH COUNCIL MINUTES OF THE REMOTE MEETING

Monday 12<sup>th</sup> October 2020

## MEMBERS PRESENT

Cllr Dave Hall – Chairman  
Cllr Bernard Huggon  
Cllr Michelle Woodburn

## PUBLIC PRESENT

None

Due to the remote nature of the meeting, the Chairman checked everyone could be seen and heard and reminded people to raise their hand when they wished to speak or vote.

## APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Rigby, Cllr B Clarke and Cllr Alex Meades.

**APPROVAL OF THE MINUTES** of the Parish Council Meeting held on **14<sup>th</sup> September 2020**.

**MIN 20/56** Members RESOLVED to approve the Minutes so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

## DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members were reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. No interests were declared.

## PUBLIC PARTICIPATION

Members of the public wishing to observe the meeting were given the opportunity to request a weblink from the Clerk. No requests were received.

## PLANNING APPEALS / 5 YEAR SUPPLY

Members were informed that although appeals have been lodged for most of the applications around Goosnargh Village and at Old Rib Farm near Belmont Pig Farm, the formal appeal consultation process has not yet commenced. Members were also informed that officers have added a new paragraph to planning reports in relation to the 5 year supply. The paragraph refers to paragraph 11 of the NPPF and states *if all the most important policies for determining the application were considered to be out of date, and paragraph 11 was engaged, as the application site is not within a protected area and is not adjacent to any designated asset, there is no clear reason for refusing the development*. Whilst the report concludes that *the Council can demonstrate a 5 year supply and it does not follow that out of date policies should be given no weight*, Members agreed that the inclusion of the paragraph needed clarification in relation to the Whittingham appeals.

**MIN 20/57** Members RESOLVED that the Clerk write to the City Council to clarify the inclusion of the paragraph and seek confirmation that they will robustly defend the appeals. In addition, Members requested that the Clerk request an update on the Local Plan process and a copy of the City Council's reply to the Planning White Paper.

## WHITTINGHAM HOSPITAL / CUMERAGH LANE DEVELOPMENT CONCERNS

Members considered the Clerk's summary of the decision notice **06/2019/0365** and the S106 agreement relating to the overall development of the former Whittingham hospital site.

Members NOTED that Homes England have honoured the financial commitments to the travel measures and the development of the Sports & Social Club but have cut back on other commitments such as allotments and affordable homes due to the amount they have already paid in S106 monies and the amount they will now need to pay in CIL contributions.

**MIN 20/58** It was suggested that the Parish Council forms a working group to monitor the delivery of the financial obligations, but as many will be triggered in the later phases of the development, it was RESOLVED that an update will be provided as each phased application is submitted. Members NOTED that the next phase of development has been delayed due to a change in the site layout.

Notwithstanding the above, Members noted that there is no provision for yellow lines at the Church Lane / Whittingham Lane junction and there is no reference to improvements at the junction of Cumeragh Lane and Camforth Hall Lane where an application for 24no. bungalows for the over 55's has been approved. **MIN 20/59** Members RESOLVED to write to LCC requesting confirmation that these concerns will be addressed.

## PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

Due to the time constraints of a remote meeting, the Clerk is dealing with planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

**MIN 20/60** RESOLVED to note and approve the representations for September.

## CUMERAGH PLAY AREA INSPECTION

Members NOTED that the annual play inspection stated that the bark pit needs topping up again. It has been confirmed that the bark needs to be 300mm deep – but the edging plinth is not sufficient to retain the bark at that depth – so the pit needs to be dug out and made deeper. In view of this, the Clerk is seeking quotes for other safety impact measures such as a wet pour surface or rubber tiles with the aim of presenting the quotes to the November budget meeting.

## UPDATE ON CIL ITEMS

Members held a working group meeting on the 28th Sept to consider and prioritise the CIL suggestions. Members considered the CIL summary which details those items likely to be financed before 31<sup>st</sup> March 2021 and those likely to require more analysis in the next 3 years.

**MIN 20/61** Members RESOLVED to transfer the items on to the CIL business plan.

Cllr Woodburn mentioned that the scout hut is well used but it has asbestos walls and suffers from damp. Whilst it was considered that a new building would deplete CIL funds, it has since been established that the cost is likely to be in the region of **£50-£60,000**. The Clerk suggested that the Scouts prepare a simple business case for the building detailing the numbers using it, a formal quote for a replacement and the proposed design so that the matter can be considered further. The Chairman requested that the item remain on the long term CIL plan.

The summary also includes various actions the Parish Council will need to take to ensure other suggestions can be taken forward by the City and County Council. These are summarised in the Newsletter. **MIN 20/62** It was RESOLVED that the Clerk progress these actions and report any replies back to the Parish Council.

## FINANCE STATEMENT

Members confirmed that the accounts and bank statements had been emailed and reconciled.

## ACCOUNTS FOR PAYMENT

**MIN 20/63** Members RESOLVED to approve the following accounts for payment

Poppy Wreaths (Min 20/53)	Royal British Legion	£34.00	CQ 1486
Summer Newsletter including CIL	Preston City Council	£186.00	CQ 1487
½ yearly expenses Apr – Sept	Mrs J Buttle	£48.80	CQ 1488
Wkly and contract maintenance	Barton Grange	£1902.00	CQ 1489
Oct salary	Mrs J Buttle	£551.07	CQ 1490
Oct PAYE	HMRC	£137.60	CQ1491
30 <sup>th</sup> Oct E-ON electric	E-On	£12.38	DD

## HALF YEARLY BUDGET ANALYSIS Apr 20 – Sept 20

Members assessed the current expenditure against the budget and considered action to be taken on items not yet progressed. Members NOTED that Invoices have not yet been received regarding Preston City Council's maintenance of Goosnargh Village Green and the hedge cutting at Cumeragh Village. Members also NOTED that as several community events were cancelled in 2020 due to Covid 19, there was a surplus in the grants and donations budget. Members were informed that the Village Hall carpark needs resurfacing at an approximate cost of £26,000, however a temporary repair has been carried out at a cost of £680.

Members were reminded that in accordance with the Grant Policy, grants should not exceed 20% of the budget allocation – however an exception is often made for the Goosnargh Festival due to the number of local residents benefitting. **MIN 20/64** Members RESOLVED to contribute £500 to the patching works under Road Traffic Regulation Act 1984, ss. 57, 63 - CQ 1492.

Members NOTED that the Clerk has requested further details in relation to a request for a donation to restore the plaques in Whittingham Hospital cemetery.

At the September meeting, Members requested that the Clerk order a bigger Christmas tree at Beacon Drive and noted that more lights may be needed. Members were informed that the sleeve can only accommodate a 15ft tree. **MIN 20/65** Members RESOLVED to order additional lights as the cost can be accommodated within the open spaces budget.

### **CONSIDERATION OF 2021/22 BUDGET ITEMS**

The November meeting will primarily focus on the 2021/22 budget requirements. A grant application has already been received from the Whittingham Festival Committee and reminders to apply will be issued to last year's applicants.

Members requested that the Newsletter include reference to the Grant Policy and suggested that the grant allocation should be increased to £1,500. Praise was given to Bushells Care Home in light of the Covid situation. The Clerk will include the suggestion for approval in the 2021/22 budget proposals along with a suggestion for posting the Newsletter to those not in walking distance of the distribution areas and quotes for the resurfacing of the bark pit.

### **AUTUMN EDITION OF THE PARISH NEWSLETTER**

**MIN 20/66** Following an amendment to the number of speeding vehicles and the inclusion of Lancashire County Council and Preston City Council in full, Members RESOLVED to approve the draft edition of the Autumn Newsletter. In response to a query, the Clerk confirmed that the centre pages providing feedback on the CIL suggestions can be circulated to those requesting an update.

### **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS - AGM**

Members noted that LALC would be holding its Annual General Meeting via ZOOM on Saturday 14<sup>th</sup> November. Members should email the Clerk if they wish to attend.

### **NOTE NEW CORRESPONDENCE**

Members NOTED that no new correspondence had been received since the issue of the Agenda.

### **DATE OF NEXT MEETING**

The next meeting of the Parish Council will be **Monday 9<sup>th</sup> November 2020 at 7.15pm.**