



WHITTINGHAM PARISH COUNCIL

MINUTES OF THE REMOTE MEETING

Monday 8th March 2021

MEMBERS PRESENT

Cllr D Hall – Chairman
Cllr B Clarke
Cllr B Huggon
Cllr M Woodburn

PUBLIC PRESENT

1 resident

Due to the remote nature of the meeting, the Chairman checked everyone could be seen and heard and reminded people to raise their hand when speaking and voting.

APOLOGIES FOR ABSENCE

Members NOTED that the Clerk has notified Electoral Services of the vacancy in Higher Ward and a Notice of Vacancy has been displayed on the Website and Notice Boards. Members also noted that Cllr Meades was absent. His apologies were received after the meeting.

APPROVAL OF THE MINUTES held on 8th February 2021.

MIN 20/102 Members RESOLVED to approve the February Minutes. They will be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

There were no declarations of interest.

PUBLIC PARTICIPATION

MIN 20/103 It was RESOLVED that the meeting be adjourned for public participation.

On behalf of a local resident, Cllr Woodburn expressed concerns relating to application

06/2021/0212 for a detached garage and wood store at Rockley, Goosnargh Lane, Preston.

It was stated that the garage would be higher than the existing structure but the main concern related to the PROW which runs at the side of the garage. Currently there is no clear division between the PROW and the garden area and concerns were expressed that the neighbouring hedge had been cut to provide more width on the PROW.

On considering the matter, it was stated that PROWs can run through a garden area without any obvious division but if the PROW is considered to be too narrow, it should be inspected by the PROW team. With regards to any pruning of the neighbouring hedge, this would be a civil matter between the neighbour and the applicant. The Chairman proposed that the Agenda item be brought forward to determine the Council's response and the meeting was reconvened.

The Clerk confirmed that the combined length of the garage and wood store would be longer than the existing structures but as there are no windows overlooking other properties, delegated representation would be to leave to planning. However, due to the proximity of the garage to the PROW, the Clerk has requested that the Planning Officer refers the application to the PROW team to ensure the width of the PROW is checked.

MIN 20/104 It was RESOLVED to leave the application to planning whilst monitoring the PROW response in relation to the width and any requirement to define the boundary.

PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

Further to the February Minutes, Members NOTED that the Goosnargh Cottage applications **06/2020/1302** and **06/2020/1303** were refused at Planning Committee on the 2nd March. The public inquiry date for the Gladman appeal **3267524** has not yet been confirmed.

Under **MIN 20/95** Members RESOLVED they had nothing further to add to the written representations already submitted in relation to the odour issues relating to the Community Gateway appeal for the refusal of 45 dwellings on Halfpenny Lane near to Belmont Pig Farm – application **06/2019/0050**.

Members were informed that application **06/2018/1180** (which is in close proximity to the above application) has been resubmitted as **06/2021/0207**. Members were reminded of the Council's reasons for objecting to the 2018 application - which includes Policy 13 of the Core Strategy which states new development should not compromise the working of the farm.

MIN 20/105 Members RESOLVED to object to the application adding that the applications to the east of Halfpenny Lane - combined with those in Ribble Valley's area – will have a cumulative impact as the supporting infrastructure is not in place as the area was not designated for development in the Local Plan. Members also added that the Inglewhite Road / Halfpenny Lane junction was dangerous due to the number of parked vehicles. Members will consider whether to speak at planning committee when the application is added to the Planning Agenda.

PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

MIN 20/106 Members NOTED the delegated representations for February and commented on the following applications which were not considered to be routine.

06/2021/0199 Listed Building Consent for essential repairs and renovations including the removal of the remains of the organ and pews at St Johns Church, Whittingham Hospital, Whittingham Lane, Preston. Members noted that the application has been submitted to prevent further deterioration and water ingress to the Church which has been empty since 1995. **MIN 20/107** Members RESOLVED to leave to planning but referred the application to the Heritage Group in case they had any comments to add.

FINANCE STATEMENT

Members NOTED that the February bank statements had been reconciled with the accounts.

ACCOUNTS FOR PAYMENT

MIN 20/108 Members RESOLVED to confirm the payment of £170.52 to Ms S Birkby to cover the invoices / quotes in respect on the litter picking equipment. CQ 1502

MIN 20/109 Members RESOLVED to approve the following accounts for payment

Goosnargh Oliverson's School	NWAS Billboard	£299.00	BACS
March salary	Mrs J Buttle	£551.07	BACS
March PAYE	HMRC	£137.60	CQ 1501
Ink cartridges	Woodplumpton Parish	£49.58	BACS
E-ON Electric Bill	E-ON	£13.21	DD

2020/21 INTERNAL AUDIT REQUIREMENTS

Members reviewed the Terms of Reference for the Internal Audit and the following Appendices

- A. Risk Management Strategy
- B. Risk Management Assessment Register
- C. Council's Asset Register
- D. Scope for the Internal Audit
- E. Effectiveness of the Internal Audit

MIN 20/110 Members RESOLVED that they are up to date and appropriate to the Council's requirements. **MIN 20/111** Members RESOLVED to approve Mr Slade as the Internal Auditor for 2020/21.

E-ON ELECTRICITY CONTRACT 2021/22

MIN 20/112 Members RESOLVED to renew the one-year fixed price electric plan with E-ON.

CIL EXPENDITURE

MIN 20/113 Members RESOLVED to pay the following CIL invoices

2 Sign boards Goosnargh Green	Signs express	£1,863.90	BACS
5 recycled benches and fixings	Glasdons	£2756.40	BACS

MIN 20/114 Members NOTED the following updates and the CIL expense sheet which has been populated with current quote details.

- The recycled benches on Goosnargh Village Green will be installed by Seddons.
- The painter has started on the lamp posts at Goosnargh Village Green and a payment of £340.00 will be made before the end of the financial year.
- Barton Grange have started on the PROWs and have been supplied with the Whittingham Walk way markers. The work should be finished by the end of the financial year.
- The Lectern style display board advertising the walks will be ordered and erected once the routes have been checked and inspected.

- The Village Hall Trustees have submitted an expression of interest for the replacement windows at the Village Hall.
- A reminder email has been sent to Starpubs regarding the cycle racks at the Stags Head
- Preston City Council are yet to reply regarding the CIL ideas for Goosnargh Village Green including the gym equipment and football pitch
- Discussions are still taking place regarding the cost of a new scout hut
- St Mary's Church have contacted the Parish Council stating that additional land is required for burials and they have asked if CIL monies can be used. The amount required is not known at this stage but the Clerk is checking with the City Council to see if the expense is a valid use of CIL. Depending on the response, Members may be required to consider the matter at a future meeting.

RETURNING TO FACE-TO-FACE MEETINGS

Members have been informed that unless the legislation allowing Parish Council's to meet remotely is renewed, Members will need to consider a return to face to face meetings at the beginning of May. **MIN 20/115** Members RESOLVED to meet informally on the 22nd March to discuss the process including the suitability of premises, risk assessments and setting a date for the Annual Parish Meeting.

NEWSLETTER

Once the venue and dates of meetings are confirmed, the Clerk will issue the Newsletter which will include a reminder of the 2 Cllr vacancies, updates on CIL expenditure and the planning appeals. Goosnargh Village Hall have also requested that the Newsletter includes an appeal for people to join the Management Committee. Members were requested to email any other articles for inclusion.

NOTE NEW CORRESPONDENCE

MIN 20/116 Members NOTED the following correspondence

- following a campaign by the litter pickers, the instances of litter dropped in the Guild Park area has reduced significantly.
- A team from Nurture have reportedly done a good job clearing the gutters and pavements along Stags Lane, Whittingham.
- A resident has also done some excellent work clearing the road gullies on Broadith Lane and the adjacent roads.

Complaints had been received regarding the amount of mud on Mill Lane / Goosnargh Lane. The concerns have been passed to the City Council as a possible planning breach. The reference number is **E/2021/00049**. Mud on the road should also be reported to LCC on **0300 123 6780** or use this link <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/road-cleaning/>

Seddons have confirmed that the affordable homes at Caraway Green should be prioritised for local residents. Information has been added to the Parish Council website to ensure local residents know who to contact if they wish to express an interest.

DATE OF NEXT MEETING

Members confirmed the date of the next ordinary meeting as **Monday 12th April 2021 at 7.15pm.**