



WHITTINGHAM PARISH COUNCIL

MINUTES OF THE REMOTE MEETING

Monday 13th July 2020

MEMBERS PRESENT

Cllr Dave Hall – Chairman
Cllr Barbara Clarke
Cllr Bernard Huggon
Cllr Alex Meades
Cllr Michelle Woodburn

PUBLIC PRESENT

None

Due to the remote nature of the meeting, the Chairman checked everyone could be seen and heard and reminded people to raise their hand when speaking and voting.

APOLOGIES FOR ABSENCE

Apologies were received from Cllr Rigby who is being updated through paper copies of the Agenda and Minutes.

APPROVAL OF THE MAY MINUTES

MIN 20/26 Members RESOLVED that the June Minutes were an accurate record and may be signed by the Chairman when normal meetings resume.

DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

MIN 20/27 Cllr Meades declared a personal interest in application **06/2020/0629** due to the proximity of the application to his property.

PUBLIC PARTICIPATION

Members of the public wishing to observe the meeting were given the opportunity to request a weblink from the Clerk. No requests were received but Members of the Council raised the following issues on behalf of residents

A concern was expressed that Dean Garage which has permission to operate as a hand car wash and valet was operating as a car breakers. Members were requested to ask the complainants to monitor the situation and if possible, submit photographs to the Clerk who will forward them to Planning to see if permission is required.

Most of Goosnargh Village is in a 20mph zone and it was queried if this can be extended to include Henry Littler Way and Whittingham Park. The Clerk will check with LCC Highways.

A speed indicator device was also requested along with a GATSO enforcement camera on Whittingham Lane. Members can consider the SPID request under the CIL suggestions and the Clerk will chase up how we can request a yellow GATSO enforcement camera.

ADOPTION OF NEW STANDING ORDERS

The Clerk has cross referenced the current Standing Orders with the new NALC Orders which include legislation updates. Members noted that the Orders are a 'working document' and can be amended and as when required. **MIN 20/28** Members RESOLVED to adopt the new version and review them in a year's time once they have been put into practice.

CODE OF CONDUCT CONSULTATION

In 2012, the Parish Council adopted the City Council's Code of Conduct although a shorter version was produced by NALC. NALC are now running a consultation which asks Councillors for their opinion on how the NALC Code is applied to Councillor behaviour and whether aspects of the Code should be made clearer, whether it should apply to social media and whether Councillor Interests should be extended to other family members. **MIN 20/29** As the consultation is aimed at Councillors, it was RESOLVED that Members should reply individually to the consultation by the 17th Aug closing date.

DOG CONTROL ORDERS

Members were informed that the City Council adopted 4 Dog Control Orders in 2012 which became Public Space Protection Orders in 2017. Members noted that whilst no changes were proposed to the Orders, they must be reviewed every 3 years in accordance with legislation.

MIN 20/30 Members RESOLVED that the Clerk write to the City Council requesting that they update the public on any sanctions imposed and also do more to educate the public on the dangers and risks associated with dog fouling.

CUMERAGH PLAYGROUND COVID RISK ASSESSMENT

MIN 20/31 Members RESOLVED to approve the updated risk assessment for Cumeragh Play Area which considers the risk of Covid-19 transmission. Members noted that the Clerk has produced and erected temporary signs on the equipment in line with current guidance and further RESOLVED that more permanent signs may be purchased under delegated authority from the City Council. Members also RESOLVED that the Clerk should apply for the Annual Safety Inspection which expires in August. It was noted that the Clerk weeded some of the bark pit whilst erecting the Covid signs, and it was suggested that enquiries are made to see if this can be added to the maintenance contract or the weekly inspection contract – both of which are currently performed by Barton Grange.

PLANNING APPLICATIONS BEFORE COUNCIL

Due to the time constraints of a remote meeting, the Clerk is dealing with planning matters under delegated authority. **MIN 20/32** Members RESOLVED to note the following representations

06/2020/0601 Two storey side extension at Rosemount, 809 Whittingham Lane.

The proposal is for a 2 storey side extension to create a secure store on the ground floor with an office and bedroom above. The extension will be built up to the boundary with no 811 Whittingham Lane and will require partial removal of the hedge. Delegated representation is to **leave to planning**.

06/2020/0610 Single storey side and rear extension and new chimney following demolition of existing conservatory and lean to at Glen Vista 808, Whittingham Lane.

The proposal is for a single storey side extension to the rear to create a dining room instead of the existing conservatory. An existing lean to and ground floor bedroom will also be converted in to a utility and family room. The property is semi-detached and the extension will be close to the boundary with the adjoining property which has also been extended. The new chimney to the lounge will be visible from the front elevation. Delegated representation is to **leave to planning**.

06/2020/0629 Extension of residential curtilage, erection new boundary treatment and summer house (part -retrospective application) at Glenville, Cumeragh Lane.

There is a 'natural rear boundary' to the properties fronting Whittingham Road which stretches from Ellesmere across to Glenville and the change of use will clearly be in the 'green area' marked as open countryside on the LCC Mario plan. Concern is expressed that the change of use may set a precedent for other properties to extend their boundary into the open countryside, however, the applicant states that an existing development featuring a riding ménage, building range and land under an equine use - reduces the visual harm.

Delegated representation is to **leave to planning**.

Following the recent publicity about the removal of hedges at Inglewhite Road in connection with application **06/2020/0007**, the Clerk confirmed that the matter had already been reported to the Enforcement Officer in April 2020 under reference **E/2020/0057**.

FINANCIAL STATEMENT

Members acknowledged the emails confirming that the bank statements had been reconciled with the accounts for the end of June.

REVIEW OF 1st QUARTER ACCOUNTS

Members considered expenditure against the budget following the completion of the 1st Quarter – April to June. **MIN 20/33** It was RESOLVED that no virements were necessary. Members NOTED that the Jan / March invoice for the 2019/20 play area inspections was paid in the 1st quarter of the 2020/21 accounts which may lead to 5 payments being processed in 2020 / 21.

ACCOUNTS FOR PAYMENT

MIN 20/34 Members RESOLVED to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	REF
July E-ON electric DD	E-ON	£12.79	22 DD
Apr - June Play Area Insp	B Grange	£402.00	23 BACS
Apr - June Grounds Maintenance	B Grange	£1500.00	24 BACS
Apr – June Clerk Expenses	J Buttle	£46.75	25 BACS
July salary	Mrs J Buttle	£536.24	26 BACS
PAYE	HMRC	£134.00	27 CQ 1477
Delivery of Summer Newsletter	JPP Media	£85.00	28 BACS

CIL ITEMS

Members NOTED that there had been very few replies to the CIL survey in the Newsletter and residents will be reminded to complete the survey via the Facebook page.

Of the replies received to date, many referred to **speeding concerns** in the Parish particularly along Whittingham Lane and into Goosnargh. This can be addressed via more SPID devices or the GATSO camera as mentioned under public participation.

There were also requests to **replace stiles with kissing gates** along the PROW's. The Clerk stated that progress is slow with the PROW project possibly because the decision to progress all 6 walks makes it a very big project. In addition, it has been established that whilst the walks start in Goosnargh, they extend out of the Parish area. Consequently, the Clerk suggested that the Council focuses on walk 2 Pudding Pie Fire Walk and Walk 3 the Cumeragh Canter both of which are entirely in the Parish. **MIN 20/35** Members RESOLVED to agree with the suggestion and requested that the Clerk proceed on that basis.

Various suggestions related to **Whittingham Park** including requests to upgrade the path from North Lodge to create a wildlife corridor avoiding the main road, providing allotments, more communal open space and the provision of more benches.

As some of these suggestions may be part of the outline planning consent and will require agreement from Homes England, **MIN 20/36** Members RESOLVED that the Clerk contact them for an update on the development.

NOTE NEW CORRESPONDENCE

Members NOTED the following items received since the issue of the Agenda.

1. Fault reported on a PROW near to Staveleys Egg farm (Field Foot Farm)
2. There has been no update from UU regarding the proposed water main at Alston / Spade Mill
3. There has been an increase in complaints regarding construction works at Holme Fell. The Clerk was requested to ensure that our website includes Seddon's contact details and information on how to report construction concerns to the City Council. Members stated that as the site was in Goosnargh Parish, they should take the lead and arrange any further meetings with Seddon's and Onwards Homes
4. It was stated that a dog had fallen into an exposed drain at the former hospital site but it is understood that the matter has been reported to Homes England.

DATE OF NEXT MEETING

Members noted that whilst the next meeting of the Parish Council is scheduled for Monday 10th Aug 2020, historically meetings have not taken place in August due to the summer holidays. In light of the current circumstances, **MIN 20/37** Members RESOLVED that the next meeting would take place on **Monday 14th September at 7.15pm**. The Clerk will continue to monitor NALC and SLCC advice and will update Members on whether this will be a face to face or virtual meeting.