



WHITTINGHAM PARISH COUNCIL
Minutes of the Meeting
Thursday 13th Oct 2022 at 7.15pm
in Goosnargh Village Hall – downstairs

MEMBERS PRESENT

Cllr Dave Hall - Chairman
Cllr Barbara Clarke
Cllr Eddie Marginson
Cllr Dave Price
Cllr Michelle Woodburn

MEMBERS OF THE PUBLIC

Hive Land & Planning / Homes England
2 members of the public.

Mrs Julie Buttle – Parish Clerk

APOLOGIES

Apologies were recorded for Cllr Tony Brooks and Cllr Bernard Huggon.

APPROVAL OF MINUTES of the meeting held on **8th Sept 2022**.

MIN 22/77 it was **RESOLVED** that the Chairman sign the Minutes as a true record.

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interests.

PUBLIC PARTICIPATION

MIN 22/78 It was **RESOLVED** that the meeting be adjourned for public participation.

Representatives from Hive Land & Planning and Homes England presented the proposed plans for Whittingham Sports & Social Club. They confirmed that they have been working closely with the Club to ensure the facilities meet their needs - in addition to the obligations of the S106 agreement attached to the outline development of 750 houses. Whilst the plans are of a highly developed design, they are still under discussion and it was explained that costs have increased substantially since the project started.

50 people attended the consultation event and people have until the 23rd October to comment further. Comments will be collated and analysed to form a statement of Community Involvement to be submitted with a planning application towards the end of the year. Assuming there are no complications, permission should be granted in Spring and subject to any conditions, work should start on site soon afterwards. Construction is expected to take approx. 12months. It was confirmed that the Club will be able to stay open whilst construction takes place.

Members asked questions regarding the site layout and design of the building. It was confirmed that the site layout includes the club building, an 11 a side football pitch, multi-use games area / tennis court, an events / camping area, retention of the bowling green and associated carparking. Land to the north of the new club / car park area has been highlighted for a play area but this is subject to a review of the cost. The age range has not been agreed and will be determined following consultation with the Club.

In addition to 11 aside, the football pitch can be set up to allow 2 smaller games to take place in each half of the pitch. Booking enquiries have already been received. Due to the proximity of the houses, low level lighting is proposed instead of floodlights. It was acknowledged that this would restrict any evening use. It was confirmed that the Club would organise the maintenance and there would be storage for mowers, equipment etc.

The Club house includes a function room and stage for events and includes a bar and toilets in addition to a club area for darts and snooker. There is also a self-contained flat above to provide accommodation for a warden linked to the camping site. The bottom section nearest the football pitch includes changing rooms, disabled facilities, showers, lockers and an official's changing room. There will also be an outdoor beer garden / patio area.

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It was noted that there is a large grassed area behind the western goal posts which has been set aside for planting. It was stated that the Scouts were looking for some land to erect a Scout hut and Homes England made a note of the comments.

It was questioned whether expectations were being lifted by the plans when the reality is that the scheme could be scaled down due to increasing costs. Whilst the cost could not be revealed, Homes England replied that there is legal commitment to deliver the facilities before the 150th house is built and they were committed to delivering the building as close as possible to the design.

In relation to a question whether the former hospital would be represented in the design, it was confirmed that a hospital mosaic will be erected on one of the walls.

The representatives were thanked for their presentation and the Chairman confirmed that the Parish Council will submit formal comments once the application has been submitted.

It was **RESOLVED** that the meeting be reconvened.

CIL BUSINESS PLAN - UPDATES

Members **noted** the following updates on the CIL Business Plan.

Village Hall Roof - Works on the replacement Village Hall roof are still on target to commence w/c 7th Nov, however, there was some doubt regarding whether the hall will still be available for hire whilst the works take place. The Clerk was requested to provisionally book the Sports & Social Club as an alternative venue for the 10th Nov Parish Council meeting. The Clerk also confirmed that the revised parking arrangements will be included in the November edition of the Parish Council Newsletter.

Village Green lights – Preston City Council have contacted the Clerk regarding the arrangements for the existing street lights. The Clerk looked out the paperwork from 1993 and confirmed that whilst the lights were paid for by the Parish Council, the electricity is supplied by LCC. The City Council stated that there is an issue with them connecting to LCC's supply, however they will do their best to move the matter forward.

Tennis Court Floodlights – It was stated that the floodlight fittings will arrive next week and works are expected to commence w/c 17th Oct.

GROUNDS MAINTENANCE REVIEW

Members considered the updated Grounds Maintenance contract, which was circulated following the working group meeting on the 29th Sept and proposed the following amendments.

1. Amend the grass cutting schedule to be required from 1st April to the end of British Summer Time
2. Clarify where the weed killing is required in Goosnargh Village by including a map of the housing area to include both sides of Goosnargh Lane
3. Change the inspection of the assets to quarterly and include an itemised location map

MIN 22/79 Members **RESOLVED** to issue the contract with the above amendments in the hope that some initial quotes can be presented to the November meeting.

REPLACEMENT PLAQUES

MIN 22/80 Members **RESOLVED** to approve the invoice for £174.04 to replace the damaged jubilee tree plaque on Goosnargh Village Green. Cllr Marginson volunteered to erect the plaque when it is received.

MIN 22/81 With regards to the tarnished brass plaque to commemorate Cllr Rigby's long service to the Council, it was **RESOLVED** that Members would consider the above tree plaque to see if an acrylic sign would be more suitable as a replacement.

EXTERNAL AUDIT REPORT 2021/22

MIN 22/82 Members **RESOLVED** to approve the External Audit report and noted that there were no matters arising. Members also noted that the Notice of Conclusion of Audit was published on the 23rd Sept.

FINANCIAL STATEMENT 1st – 30th Sept

The Chairman confirmed that the bank and finance statements had been reconciled.

ACCOUNTS FOR PAYMENT AND RECEIPTS

MIN 22/83 Members **RESOLVED** to note and approve the following accounts already paid in accordance with Standing Order 2020 15 (xii)

External Audit (MIN 22/66)	PKF Little John	£480.00	BACs
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MIN 22/ 84 Members **RESOLVED** to approve the following accounts for payment

Barton Grange – Play inspections 1/4ly invoice	Nurture	£402.00	BACS
Grounds Maintenance - final payment	Nurture	£1560.00	BACS
Clerk Expenses July - Sept	J Buttle	£43.50	BACs
Clerk Salary Oct 2022	J Buttle	£560.73	BACs
Tax / National Insurance	HMRC	£140.00	BACs
Electric Bill	E-ON	£17.64	DD

ORDERING OF POPPY WREATHS

MIN 22/85 Members **RESOLVED** to make a donation of £34.00 for 2 poppy wreaths under S137 of the Local Govt Act 1972.

One will be placed at the St Mary's Church service and the other will be laid at the Parish Council Memorial at Beacon Drive. Details of the Services will be included in the November edition of the Parish Council Newsletter. The Chairman has been requested to give a reading.

ORDERING OF 2022 CHRISTMAS TREE

MIN 22/86 Members **RESOLVED** to accept Nurture's quote (formally Barton Grange) of £470 + VAT to supply, erect, dress and remove a 15' Christmas Tree at Beacon Drive.

HALF YEARLY BUDGET ANALYSIS Apr 21 – Sept 21

MIN 22/87 Members **RESOLVED** to accept the half yearly budget report noting that invoices were still expected for the Parish Plan printing. With regard to the parish plan overspend, it was confirmed that a virement was not required as the expense will be covered by a surplus in the 2021/22 accounts when editions were postponed due to Covid and the increase in CIL interest.

CONSIDERATION OF 2023/24 BUDGET ITEMS

Members noted that the November meeting will primarily focus on the 2023/24 budget requirements. Attention was drawn to the following increases already noted by the Clerk

- Councillor Expenses
- May 2023 Election costs
- Increase to fees & subscriptions - including training and electric costs
- New Grounds maintenance contract
- Maintenance of football pitch at Goosnargh Village Green
- Arborist Inspection of trees (due every 3 years)

MIN 22/88 Members **RESOLVED** to note the proposed increases / new expenditure items but no new budget items were proposed. The Chairman remarked that the Precept may need to increase to cover the above items.

PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

MIN 22/89 Members **RESOLVED** to approve and note the delegated planning comments for September.

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HIVE LAND & PLANNING / HOMES ENGLAND - SPORTS & SOCIAL CLUB

Following the presentation on the proposed Sports and Social Club during public participation, Members were reassured that the proposed layout had been agreed by the existing Club.

The positive intent to build the facilities in line with the proposals was noted but concerns were expressed that the delivery is not compromised by increased costs etc. A request was made that Homes England should continue to engage with the Club and the Parish Council if any revisions are proposed.

Homes England were requested to note the land request for a Scout Hut and Members wished it to be placed on record that Members would welcome the opportunity to engage further with Homes England regarding the development of the land or any other community improvements / facilities in the area.

MIN 22/90 Members **RESOLVED** that the Clerk thank Hive Land & Planning and Homes England for their presentation whilst drawing their attention to the above points.

AUTUMN EDITION OF THE PARISH NEWSLETTER

Members noted that the November edition of the Newsletter needs to be at the printer's w/c 31st October so that it can be delivered in time to advertise the arrangements for Remembrance Sunday.

MIN 22/91 As the Newsletter will include a summary of the Parish Plan replies to be discussed on the 20th October, Members **RESOLVED** that the Newsletter draft may be approved by email.

PARISH & TOWN COUNCIL CONFERENCES

Attention was drawn to the Lancashire Parish and Town Council Conference and the LALC AGM which will take place on Saturday 12 November 2022. It was noted that Cllr Woodburn may be able to attend.

NOTE NEW CORRESPONDENCE

Cllr Brooks and Cllr Clarke have indicated that they may be able to attend the Preston Area Committee meeting regarding School provision on the 19th October.

Members noted that a road safety webinar will be held on 31st October from 09.30-12.30.

Members noted that the Clerk has discussed grant opportunities for the renovation of St John's Church with the Secretary of Hudswell Community Charity (Yorkshire) who are converting a Church into a hostel. Further information and contacts have been provided and the Clerk is following these up.

DATE OF NEXT MEETING

It was noted that the list of future meeting dates needs updating on the website. This will be rectified by the Clerk.

Members noted that the next meeting is scheduled to take place on Thursday 10th Nov 2022 at 7.15pm in Goosnargh Village Hall. Following the update on the Village Hall Roof repairs, the Clerk will advise Members if the venue needs to be changed.

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