



WHITTINGHAM PARISH COUNCIL

AGENDA 8th March 2021 at 7.15PM

The meeting will take place by ZOOM using the link below

<https://us05web.zoom.us/j/86002228378?pwd=K1J5cHA3UFNCQU56MWg2VE01Z0s5QT09>

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING PROCEDURE

2. APOLOGIES FOR ABSENCE

Members are requested to **NOTE** that the Clerk has notified Electoral Services of the vacancy in Higher Ward and a Notice of Vacancy has been displayed on the Website and Notice Boards.

In accordance with current legislation, a remote meeting must still remain quorate.

Members are requested to consider any apologies for absence.

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on the 8th Feb 2021.

Members are required to approve the Minutes so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

5. PUBLIC PARTICIPATION

The electronic link to the meeting is published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, however, **it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting.**

6. PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

Further to the February Minutes, Members are requested to **NOTE** that the Goosnargh Cottage applications **06/2020/1302** and **06/2020/1303** were recommended for refusal at Planning Committee on the 2nd March. The public inquiry date for the Gladman appeal **3267524** has not yet been confirmed.

At the February meeting, it was **RESOLVED** under **MIN 20/94** that Cllr Woodburn would represent the Parish Council at the housing appeals in Goosnargh and under **MIN 20/95** it was **RESOLVED** that Members had nothing further to add to the written representations submitted in relation to the odour issues relating to the Community Gateway appeal for the refusal of 45 dwellings on Halfpenny Lane – application **06/2019/0050**.

In January 2019, Members considered application **06/2018/1180** for **46** dwellings (with access from Inglewhite Road and Halfpenny Lane) which is in close proximity to the above Community Gateway application. The proposal was subsequently amended to **34** dwellings to create more open space between the site and Belmont Pig Farm. The application was refused but an appeal was not submitted. The application has been resubmitted under reference **06/2021/0207**.

Cllr Meades has requested that the application is placed on the Agenda. **Members are requested to consider the previous objections – circulated with the Agenda - determine if anything else should be added and decide whether a request to speak should be submitted when the application goes to Planning Committee.**

7. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

a) Due to the time constraints of a remote meeting, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to NOTE the delegated representations for February.**

b) **Members are requested to consider the following applications which are not considered routine or have been placed on the Agenda by Members. Applications can be viewed at www.preston.gov.uk.**

06/2021/0199 Listed Building Consent for essential repairs and renovations including the removal of the remains of the organ and pews at St Johns Church, Whittingham Hospital, Whittingham Lane, Preston. A summary of the application is included on the delegated planning list but as the site is of historical interest, the application is not considered routine and **Members are requested to decide if a representation is required.**

06/2021/0212 Detached garage and wood store to rear, following demolition of existing garage and outbuilding and additional hardstanding at Rockley, Goosnargh Lane, Preston.

A summary of the application is included on the delegated planning list. **Cllr Woodburn has requested that the application be added to the Agenda and Members are requested to decide if a representation is required.**

8. FINANCE STATEMENT

Members are requested to NOTE that the February finance reconciliation will be emailed as soon as the bank statements are received.

9. ACCOUNTS FOR PAYMENT

Members are requested to confirm payment of the litter picking grant to Ms S Birkby.

2 Invoices have been received for the equipment (£45.00 + £31.96) and a quote of £93.56 has been provided for the jackets – total amount £170.52.

Members are required to approve the following accounts for payment

Litter Picking Grant	Ms S Birkby	£170.52	CQ 1501
Goosnargh Oliverson's School	NWAS Billboard	£299.00	BACS
March salary	Mrs J Buttle	£551.07	BACS
March PAYE	HMRC	£137.60	CQ 1502
Ink cartridges	Woodplumpton Parish	£49.58	BACS
E-ON Electric Bill	E-ON	£13.21	DD

10. 2020/21 INTERNAL AUDIT REQUIREMENTS

In order to comply with Audit Requirements and Finance Regulations, **Members are required to review the emailed documents** and confirm that they are up to date and appropriate to the Council's requirements.

- A. Risk Management Plan and Policy Statement
- B. Risk Management Assessment Register
- C. Council's Asset Register

Members are also required to approve Mr Slade as the Council's Internal Auditor and comment on the **Terms of Reference** and suggested **Methodology for Internal Control**. The audit procedures are summed up in the **Effectiveness of the Internal Audit** which should show that the Council has considered the financial procedures, audit requirements and risks.

11. 2021/22 E-ON ELECTRICITY CONTRACT

The Council has a one-year fixed price plan with E-ON for the electric supply to the Millennium garden. The contract needs renewing before the 13th April. **Members are required to renew the current arrangements and confirm the preferred term.**

12. CIL EXPENDITURE

Members are required to confirm payment of the following CIL invoice

2 Sign boards Goosnargh Green	Signs express	£1,863.90	BACS
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Members are requested to NOTE the following progress on CIL items and NOTE the updated CIL expense sheet which has been populated with current quote details.

- The benches for Goosnargh Village Green have been ordered and are being assembled. These should be installed by financial year end.
- The painter has agreed to start on the lamp posts at Goosnargh Village Green. This work should be completed by financial year end
- Barton Grange have started clearing the PROWs and have been supplied with the Whittingham Walk way markers. The Lectern style display board advertising the walks will be ordered and erected once the routes have been cleared and inspected.

- The Village Hall Trustees have submitted an expression of interest for the replacement windows at the Village Hall.
- A reminder email has been sent to Starpubs regarding the cycle racks at the Stags Head
- Preston City Council are yet to reply regarding the CIL ideas for Goosnargh Village Green including the gym equipment and football pitch
- Discussions are still taking place regarding the cost of a new scout hut

St Mary's Churchyard is in Goosnargh but is used by Whittingham residents. Additional land is required for burials and the Church have asked if CIL monies can be used. The Clerk has established that S214 of the LGA 1972 may apply – but further advice will be required from the City Council. The amount of funding required is not known at this stage but before any further work is undertaken, **Members are requested to express their thoughts on the matter.**

13. RETURNING TO FACE-TO-FACE MEETINGS

Members have been informed that the legislation allowing Parish Council's to meet remotely will lapse on the 7th May 2021 and unless it is renewed, the Council will need to consider a return to face to face meetings. A briefing note has been emailed to Members but as there are a variety of factors to consider, including the suitability of premises and carrying out appropriate risk assessments, **Members are advised to set a date for an extra meeting to discuss the matter.**

14. NEWSLETTER

Members are reminded that the Parish Council Newsletter needs to be issued in April. Articles will include information on the 2 Cllr vacancies and the possible return to face-to-face meetings - including the Annual Parish Meeting where grants are usually presented. Other articles will include updates on CIL expenditure and the planning appeals. Goosnargh Village Hall have requested that we include an appeal for people to join the Management Committee. **Members are requested to email any other articles for inclusion.**

15. NOTE NEW CORRESPONDENCE

Members are requested to note the following good news stories from Mr Entwistle.

- following a campaign by the litter pickers, the instances of litter dropped in the Guild Park area has reduced significantly.
- A team from Nurture have reportedly done a good job clearing the gutters and pavements along Stags Lane, Whittingham.
- A resident has also done some excellent work clearing the road gullies on Broadith Lane and the adjacent roads.

16. DATE OF NEXT MEETING

Members are requested to confirm the date of the next ordinary meeting as **Monday 12th April 2021 at 7.15pm.**