

## WHITTINGHAM PARISH COUNCIL

**AN ORDINARY** meeting of Whittingham Parish Council took place on **12<sup>th</sup> March 2018** at 7.15pm at **Whittingham Sports & Social Club**.

### **Members:**

Cllr Alan Lewis - Chairman  
Cllr Dave Hall  
Cllr Harry Landless  
Cllr Stan Hunter  
Cllr Margaret Rigby

### **Members of the public**

Cllr Lona Smith - Preston City Council  
Mrs Lindy King - Heritage Group

Mrs Julie Buttle – Parish Clerk.

**APOLOGIES** – Cllr Bernard Huggon and Cllr Alex Meades

**APPROVAL OF MINUTES** of the meeting held on 12<sup>th</sup> February 2018.

**MIN 139** it was RESOLVED that the February Council Minutes be signed as a true record.

### **TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

**MIN 140** Cllr Hall and Cllr Rigby declared a personal interest in the discussion regarding Whittingham Road utility works as it is in close proximity to their properties.

### **PUBLIC PARTICIPATION**

**MIN 141** It was RESOLVED that the meeting be adjourned for public participation.

Cllr Smith confirmed that a planning officer is investigating why the trees have been felled at the rear of the Alston Arms and an enforcement officer has been asked to investigate the additional lights that have been erected around the new development at Halfpenny Lane.

Lindy King of the Heritage Group stated that minor amendments were still needed to the property addresses on the final version of the Heritage List. The Clerk replied that there is little point asking the City Council to amend the information again as the information supplied was in sufficient detail for the properties to be plotted on a location map.

### **WHITTINGHAM RD ROADWORKS AND DEVELOPMENT**

Members NOTED that the City Council has stated that as a construction method statement was not required for the works on Halfpenny Lane, no action can be taken as the contractors are not in breach of any planning conditions. The City Council has suggested referring the matter to Highways and this has been done, along with a question regarding who should reinstate the grass verges.

Members NOTED the reply from Migoe advising that the resurfacing of Whittingham Road is due to take place between the 21<sup>st</sup> July and 15<sup>th</sup> August. Members were informed of a licensing 'temporary event' notice at Gorlands caravan site but as this will take place between the 13<sup>th</sup> July and 15<sup>th</sup> July, it will not be affected.

**MIN 142** Members stated that they consider the repairs to be unsafe for road users and pedestrians and they want LCC to carry out an intermediate inspection. Members would prefer the resurfacing works to be carried out at Easter but are aware of the need to wait 6 months for the roadworks to settle. It was stated that the lack of lights is still an issue and Members stated that the whole site was in darkness on the 11<sup>th</sup> March. As Prospect are the principal contractors for the development, Members RESOLVED to request their contact details so that any concerns can be raised directly with them.

Members NOTED that LCC replied that they do not normally request bus laybys, apart from on principal roads and even then, they only request part laybys to allow buses to get back into the traffic stream. With regards to the shelters, Member acknowledged that they would be of benefit to bus users, however as they were a condition of the development approved by the City Council, Members felt the City Council should be responsible for the design and maintenance as they are for other bus shelters across the City.

**MIN 143** Members RESOLVED that LCC be advised of the above comments. In addition, as LCC have stated that the local bus services are being reviewed by the Public Transport team, the Clerk was asked to enquire how the Parish Council can be more actively involved in the discussions.

## **WHITTINGHAM HOSPITAL SITE**

A Stakeholder meeting for the Whittingham Hospital site took place at the end of February. Cllr Lewis attended the meeting and informed the Parish Council that as currently designed, the site is not considered to be commercially viable and planning designers Campbell Reith and Barton Wilmore have drawn up a revised masterplan. The Homes & Communities Agency – now Homes England - stated that as they have invested £16 million into the site, they need to make it work. The draft masterplan proposes that the clubhouse will remain in its current location, which resolves the problem of moving the bowling green; the primary school will be moved to the North West corner and the employment area will be replaced by housing, increasing the capacity to 850 houses. The church may be converted into apartments but it was stressed that decisions have not yet been made. A bus route is also proposed to run through the estate but there are no details regarding the cycle paths or rights of way. United Utilities will be on site in August to consider the sewage arrangements. Members stressed that the existing sewage pipes were at capacity and should not be used and the cycle paths should be wide enough for wheelchairs and prams. Members also questioned the impact of 850 homes on the Broughton by-pass and queried what the changes will mean in relation to the current S106 agreement.

**MIN 144** It was noted that a new planning application will be required before any changes can go ahead and it was RESOLVED that once it is submitted, the planning officer will be invited to a Parish Council meeting to explain the complexities of the application.

## **LONGRIDGE NEIGHBOURHOOD PLAN**

Members noted that Ribble Valley Borough Council has issued a consultation on a NHP (Neighbourhood Plan) submitted by Longridge Town Council. Concerns were expressed that Whittingham Parish Council was not consulted earlier in the process and whilst responses and concerns from other organisations have been noted, they have not been addressed. In addition the Vision Statement is considered to be out of date as it states that Longridge should retain its character and any future growth should be proportionate and sustainable. Given that over 1000 houses have already been approved since the plan was started in 2013, Members queried if the vision was already out of date.

**MIN 145** Members RESOLVED to send a letter to Longridge Town Council (copied to Ribble Valley) to question if the NHP has taken into account the housing proposals and associated S278 works on the Whittingham border, as these will have a major impact on traffic, schools and health services in Longridge.

**MIN 146** Members considered the maps supplied by the City Council and RESOLVED to hold another working group meeting to consider how to record the facilities and services already in Whittingham Parish.

## **PLANNING APPLICATIONS BEFORE COUNCIL**

**Note** - Members are advised prior to the meeting that applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk).

**06/2017/0941** Outline planning application for up to 101 dwellings following demolition of 126a Whittingham Lane.

Members noted that an email has been received expressing concern that the application will be approved because the City Council does not have a 5 year housing supply. Members stated that they have objected on several policies and weight should be attached to these in addition to a refusal for development at an adjacent site which was upheld at an appeal. It was further noted that the City Council has withdrawn from an appeal due to the 5 year supply situation so even if further representation is made, we will be unable to challenge the decision successfully. **MIN 147** Members RESOLVED not to make any further representation but requested that the Clerk keeps up to date with the application and the 5yr supply situation.

**06/2018/0172** Reserved matters application (namely appearance, landscaping, layout and scale) pursuant to outline planning permission 06/2016/1266 for 1no. dwelling on Plot 2 Belmont Farm, Inglewhite Road.

**MIN 148** Members noted that the application has outline permission for a dwelling and RESOLVED not to object providing United Utilities are satisfied with the drainage arrangements.

**06/2018/0183** Agricultural building at Wyresdale, Camforth Hall Lane, Preston  
Members noted that the application was for a typical agricultural building to store tractor parts and other paraphernalia which will help tidy up the site.  
**MIN 149** Members RESOLVED to leave to planning.

**06/2018/0223** Dwelling on plot 2 to the rear of 37 Halfpenny Lane.  
Members noted that the site has outline permission for a dwelling. The proposal is to reduce the sustainability rating from code 6 to code 4 in line with government advice provide a slighter smaller dwelling. **MIN 150** Members RESOLVED to leave to planning.

**Holme Fell** – Further to MIN 133 an Invoice has been received from the Planning Solicitor for the initial work in relation to the Advice Note. **MIN 151** Members RESOLVED to pay the invoice and notify the other groups of the costs to date. An update will also be included on the Parish Council website.

### **2017/18 INTERNAL AUDIT REQUIREMENTS**

**MIN152** following a review of the internal audit documents Members RESOLVED to approve Mr Slade as the Council's Internal Auditor and requested that the Clerk checks the fidelity guarantee when the insurance is renewed.

### **2017/18 FINANCIAL STATEMENT**

The Chairman confirmed that the bank statements and accounts had been reconciled.

### **ACCOUNTS FOR PAYMENT**

**MIN 153** Members RESOLVED to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	CHEQUE
Clerk Salary	J Buttle	£426.47	1310
Tax / National Insurance	HMRC	£78.80	1311
Solicitor's planning advice	Winkworth Sherwood	£2071.20	1312

### **2018/19 E-ON ELECTRICITY CONTRACT**

**MIN 154** Members RESOLVED to sign a one year fixed price contract with E-ON for the electric supply to the Millennium garden.

### **2018/19 GREEN SPACE MAINTENANCE**

Members NOTED that the discussion regarding the long term maintenance of Goosnargh Village Green has been deferred to the April meeting.

**Annual Inspection** – Members were informed that that the Annual Inspection of Cumeragh Play Area is due to take place in April. Members noted that the ownership and usage sign has been ordered and will be erected before the end of March but the willow tunnel needs pruning before the Inspection. **MIN 155** Members RESOLVED that the Clerk contact the CVA to prune the tunnel in accordance with their Minutes and they RESOLVED to instruct Wicksteed Leisure to carry out the Annual Inspection for 2018/19.

**Weekly Inspection** – **MIN 156** Members RESOLVED to continue with Barton Grange for the weekly inspection but a request will be made for the inspection sheets to be returned more frequently.

### **2018/19 GRANT REQUEST**

**MIN 157** Members RESOLVED to make a payment of £150 to Bowland Pennine Mountain Rescue Team in relation to their work in the Forest of Bowland and surrounding areas. The payment will be made at the Annual Parish meeting under Section 137 of the Local Gov Act.

### **CIL UPDATES**

Members **noted** that the City Council has advised that a Parish Council may not retain 5% of CIL for 'general administration purposes'. However as the amount is so small for 2016/17, the City Council have agreed that the figures do not need to be adjusted. As the website and Newsletter were initiated to keep residents informed of CIL, these expenses were confirmed as a valid expense under Reg 59c. **MIN 158** Members RESOLVED to include an explanatory script on the 2016/17 CIL report to explain the administrative element to date.

- **Police Office** – Members NOTED an email from the Village Hall Trustees confirming that the police will pay for the hire of the police office. The email states that the police will invoice the Parish Councils but no action can be taken until the invoice is received.
- **Solar SPID** - LCC have asked more questions regarding the SPID installation so the Clerk is meeting a new contact on the 13<sup>th</sup> March to discuss the technical details.
- **War memorial** – Still waiting for a quote for the work to the memorial surround.
- **Litter bins** – PCC have confirmed they are nearing the completion of their existing audit and will soon be in a position to advise on any new bins.
- **Parish Boundary signs** – **MIN 159** Members considered the quotes for 4 Parish Boundary signs and RESOLVED to make further enquiries with the design supplied by Leander Architectural. The locations will be plotted on a map and the installation will be queried with LCC.
- **Circular walks** – the walks will be inspected once the weather improves. Once the inspections are complete, the leaflets can be drafted.
- **Travel Plans** – Members NOTED that LCC have referred our letter to the Director of Community Services but they have not replied with anything of value. David Wilson Homes (Mosses) have sent details of their appointed Travel plan coordinator.  
**MIN 160** Members RESOLVED to invite him to the Annual Parish meeting in May. There is still no reply (or cheque!) from Taylor Wimpey.

#### **TRANSPORT INFORMATION CENTRES**

Members noted that LCC are proposing to close the TIC at Preston Bus Station.

**MIN 161** Members RESOLVED to respond to the consultation by stating that as many bus users are elderly and do not use websites or apps, every effort must be made to ensure that hard copy information is available from other outlets both locally and in the City Centre.

#### **PRIORITY SERVICES REGISTER**

**MIN 162** Members considered the email regarding a registration system for vulnerable utility users and RESOLVED to respond that they were not aware of the scheme but would be happy to promote it in the Parish Newsletter.

#### **NEWSLETTER**

Members noted that the Parish Council Newsletter needs to be issued in April to advertise the Annual Parish Meeting on the 14<sup>th</sup> May. A draft will be brought to the April meeting and will include an update on Holme Fell, an article on the septic tank regulations and information from the Heritage Group.

#### **NOTE NEW CORRESPONDENCE**

Members NOTED that the City Council is offering Parish Councillors an opportunity to complete an online training course on the new Data Protection Regulations. Members stated that their preference was for a paper copy.

The Clerk was requested to find out who residents can complain to, regarding 'cold callers' ignoring the cold calling zone on Halfpenny Lane.

#### **DATE OF NEXT MEETING**

The next meeting is scheduled for **Monday 9<sup>th</sup> April 2018 at 7.15pm.**