



# WHITTINGHAM PARISH COUNCIL

## REMOTE MEETING AGENDA

### 13th JULY 2020

#### 1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING PROCEDURE

#### 2. APOLOGIES FOR ABSENCE

In accordance with current legislation, a remote meeting must still remain quorate. It is acknowledged, that as with any other meeting, not all Councillors may be able to participate. Apologies have been received from Cllr Rigby who will remain updated by paper copies.

#### 3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on 8<sup>th</sup> June 2020.

Members are required to approve the Minutes so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

#### 4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in this Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter under the Code of Conduct.

#### 5. PUBLIC PARTICIPATION

Members of the public wishing to observe the meeting have been given the opportunity to request a weblink from the Clerk. Due to the time constraints of a remote meeting, **questions must be submitted in advance by emailing the Clerk.**

#### 6. ADOPTION OF NEW STANDING ORDERS

Standing Orders are the 'rules' explaining how a Parish Council should be run. They should be reviewed and updated every 4 years. NALC has produced a new 'model version' which can be adapted to suit a Parish Council's needs. The Clerk has cross referenced the paragraphs in the current Standing Orders with the new version and has put a line through paragraphs not considered relevant to a smaller Council. **Members are requested to approve and adopt the NALC model version as amended.**

#### 7. CODE OF CONDUCT CONSULTATION

The current Code of Conduct came into force into 2012 and Members resolved to adopt the City Council Code rather than the NALC Code. NALC have issued a consultation to revise the Code and it is likely the City Council will do the same in due course. **Members are requested to reply individually to the NALC consultation by the 17<sup>th</sup> August.** Once the Consultation process is complete, the Parish Council will be required to make a decision on whether to adopt NALC's updated Code or a version produced by the City Council.

#### 8. DOG CONTROL ORDERS

There are 4 Dog Control Orders in Preston which the City Council is required to review. These are detailed on the City Council webpage. <https://www.preston.gov.uk/dogcontrolorders> and Members have received a summary with the Agenda. **Members are requested to reply individually to the consultation by the 10<sup>th</sup> August** although a generic Council response can be issued if Members prefer.

#### 9. CUMERAGH PLAYGROUND COVID RISK ASSESSMENT

Those responsible for play areas must assess and manage the potential risk of Covid-19 transmission. This must be done through an updated Risk Assessment and additional signage reminding users about social distancing and the need to bring wipes or wash their hands once they return home. **Members are requested to approve the updated risk assessment and temporary signs and if applicable, give the Clerk delegated authority to purchase some permanent signs which have been requested from the City Council.**

Members are reminded that the play area is inspected weekly by Barton Grange for litter, dog fouling and any signs of wear and tear, however an Annual Safety Inspection is also required. As the current Inspection Report expires in August, **Members are requested to authorise the 2020 Inspection Report at a cost of £72.00**

## 10. PLANNING APPLICATIONS BEFORE COUNCIL

Due to the time constraints of a remote meeting, the Clerk is dealing with planning matters under **delegated authority** in accordance with current Standing Order 38b. Consequently, Members are requested to **NOTE** the following representations. Applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2020/0601** Two storey side extension at Rosemount, 809 Whittingham Lane.

The proposal is for a 2 storey side extension to create a secure store on the ground floor with an office and bedroom above. The extension will be built up to the boundary with no 811 Whittingham Lane and will require partial removal of the hedge. Delegated representation is to **leave to planning**.

**06/2020/0610** Single storey side and rear extension and new chimney following demolition of existing conservatory and lean to at Glen Vista 808, Whittingham Lane.

The proposal is for a single storey side extension to the rear to create a dining room instead of the existing conservatory. An existing lean to and ground floor bedroom will also be converted in to a utility and family room. The property is semi-detached and the extension will be close to the boundary with the adjoining property which has also been extended. The new chimney to the lounge will be visible from the front elevation. Delegated representation is to **leave to planning**.

**06/2020/0629** Extension of residential curtilage, erection new boundary treatment and summer house (part -retrospective application) at Glenville, Cumeragh Lane.

There is a 'natural rear boundary' to the properties fronting Whittingham Road which stretches from Ellesmere across to Glenville and the change of use will clearly be in the 'green area' marked as open countryside on the LCC Mario plan. Concern is expressed that the change of use may set a precedent for other properties to extend their boundary into the open countryside, however, the applicant states that an existing development featuring a riding ménage, building range and land under an equine use - reduces the visual harm.

Delegated representation is to **leave to planning**.

## 11. FINANCIAL STATEMENT

The Clerk has emailed confirmation that the bank statements have been reconciled with the accounts for the end of June.

## 12. REVIEW OF 1st QUARTER ACCOUNTS

Members are requested to consider progress against budgeted items following the completion of the 1st Quarter – April to June. NOTE This is an estimated report as the June bank statements were not available when the Agenda was prepared

## 13. ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	REF
Apr – June Clerk Expenses	J Buttle	£46.75	BACS
Apr - June Play Area Insp	B Grange	£402.00	BACS
Apr - June Grounds Maintenance	B Grange	£1500.00	BACS
July E-ON electric DD	E-ON	£12.79	DD 22
Delivery of Summer Newsletter	JPP Media	£85.00	BACS
July salary	Mrs J Buttle	£536.24	BACS
PAYE	HMRC	£134.00	CQ

## 14. CIL ITEMS

Members are requested to NOTE any feedback from the CIL survey in the Newsletter.

## 15. NOTE NEW CORRESPONDENCE

Members are requested to NOTE the following items and any new correspondence received since the issue of the Agenda.

1. Fault reported on a PROW near to Staveleys Egg farm (Field Foot Farm)
2. Any update from UU regarding the water main at Alston / Spade Mill

## 16. DATE OF NEXT MEETING

The next meeting of the Parish Council will be **Monday 10<sup>th</sup> Aug 2020 at 7.15pm.**