



# WHITTINGHAM PARISH COUNCIL

## AGENDA 11th Jan 2021 at 7.15PM

The meeting will take place by ZOOM using the link below

<https://us05web.zoom.us/j/88351925492?pwd=MWlzMm1DeW83YlJWk1RGVfd5eFAvQT09>

### 1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING PROCEDURE

### 2. APOLOGIES FOR ABSENCE

In accordance with current legislation, a remote meeting must still remain quorate. It is acknowledged, that as with any other meeting, not all Councillors may be able to participate.

**NOTE** Apologies have been received from Cllr Rigby who will remain updated by paper copies.

### 3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on 9<sup>th</sup> Nov 2020.

**Members are required to approve the Minutes** so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

### 4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

**Members are required to request a dispensation to set the 2021/22 precept by signing and returning the attached form.**

### 5. PUBLIC PARTICIPATION

The electronic link to the meeting is published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, however, **it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting.**

### 6. PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

At the November meeting, Members were advised that developers believe that *the tilted balance in favour of development should still apply* and they have submitted the following applications, which – with the exception of **1302** and **1303** – will be considered by Planning committee on the 7<sup>th</sup> January. **Members are requested to NOTE the applications are recommended for refusal.**

**06/2020/0922** 87 dwellings at Swainson House Farm – previously 06/2019/0772

**06/2020/0923** 40 dwellings at Swainson House Farm – previously 06/2019/0773

**06/2020/1136** 145 dwellings Whittingham Lane / Gladman's – previously 06/2018/0867

**06/2020/1141** 140 dwellings at Bushells Farm, Mill Lane – previously 06/2018/0884

**06/2020/1302** 65 dwellings at Goosnargh Cottage south of Whitt Ln – previously 06/2018/0811

**06/2020/1303** 80 dwellings south of Whittingham Lane – previously 06/2019/0311

Apart from the Gladman's site, appeals have also been submitted against the previous applications. The Clerk has written to the Planning Inspector supporting the Council's refusal decision. **Members are requested to NOTE that the 7<sup>th</sup> Jan Committee report states the appeals will be processed at a Public Inquiry commencing on the 13<sup>th</sup> April 2021.**

An appeal has also been submitted against the refusal of 45 dwellings north of Old Rib Farm (near Belmont Pig Farm). **06/2019/0050** The appeal was going to be heard at an Informal Hearing however, it has been confirmed that it will be heard with the above applications – **see attached email from the Planning Inspector.** Our original objection will be forwarded to the Inspector but **Members are requested to consider if any further comments are required.**

Appeals have also been submitted for the refusal of 9 houses to the rear of 208 Whittingham Lane **06/2020/0006 (3261827)** and the refusal of 3 dwellings to the east of Gleadale House, Cumeragh Lane **06/2020/0162 (3261616)** Both appeals will be dealt with by written representation. Our objections to the applications will be sent to the Inspector and **Members are requested to NOTE there is nothing new to add.**

## 7. PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

Due to the time constraints of a remote meeting, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

**Members are requested to NOTE the representations for November and December.**

## 8. FINANCE STATEMENT

**Members are required to approve the following invoices already paid in accordance with Standing Order 2020 15 (xii) and NOTE that the December bank statements have been reconciled with the accounts.**

Dec Electric	E-On	£12.38	DD	Ref 55
Dec salary	Mrs J Buttle	£551.07	BACS	Ref 56
Dec PAYE	HMRC	£137.60	CQ 1498	Ref 57
Finance training course	LALC Training	£25.00	BACS	Ref 58
Christmas tree erection & removal	Barton Grange	£504.00	BACS	Ref 59

## 9. QUARTERLY BUDGET ANALYSIS 2020/21

**Members are required to consider the attached 3<sup>rd</sup> quarter budget analysis and approve a virement to cover the £360 additional cost of the website template.** The virement can be taken from the 'Newsletter' budget. The analysis shows that there is still **£400** in the grants and donations budget. The Nov Minutes confirm this amount is earmarked for the NNAS billboard and some new equipment for the litter picking group. The Clerk has contacted Goosnargh Oliverson school regarding the Billboard and has also requested that the litter picking group confirm the details of the equipment required.

## 10. ACCOUNTS FOR PAYMENT

**Members are required to approve the following accounts for payment**

Printing of Nov Newsletter	Preston City Council	£117.50	BACS
Litter Picking Cumeragh play area	Barton Grange	£402.00	BACS
3/4 expenses Oct - Dec	Mrs J Buttle	£42.25	BACS
Jan salary	Mrs J Buttle	£551.07	BACS
Jan PAYE	HMRC	£137.60	CQ 1499
SLCC Membership	SLCC / Woodplumpton	£104.00	BACS
E-ON Electric Bill	E-ON	£19.10	DD

## 11. ACCOUNTS SLCC MEMBERSHIP

**Members are requested to renew the Clerk's membership to the Society of Local Council Clerks.** As the Clerk works for 2 Parishes the £208 membership is shared equally by both Parishes at £104 each. Members are requested to **NOTE** that this amount does not include a subscription to the Union element of the Society.

## 12. BUDGET REQUIREMENTS FOR 2021/2022

At the November meeting, Members considered the **draft** budget for 2021/22 which included an option to post the Newsletter to the less densely populated areas, however, it was agreed that it might be more cost effective to promote the Newsletter on social media and an alternative proposal was put forward to engage a contractor to maintain the PROWs and carry out other maintenance and repair jobs in the Parish. The budget has been amended to that effect.

**Members are requested to approve increasing the Precept by £1,000 from £20,530 to £21,530 to accommodate the increased and additional expenditures.**

## 13. GRANT ALLOCATIONS 2021/22

In accordance with **MIN 20/77** the 2021/22 grant budget has been increased to £1500.

Goosnargh Festival have requested £500 to assist with the costs of the road closure for the festival on the 5<sup>th</sup> June 2021 but other requests are yet to be received due to the resurgence of Covid 19. **Members are requested to approve the Festival Grant in principle – subject to confirmation that the event will go ahead.**

## 14. CIL EXPENDITURE

Following the CIL consultation with residents, the Clerk presented an updated CIL log to the November meeting. The log shows a brought forward balance of £130,891 plus 2021 income of £8,967 and estimated expenditure of £18,066. The log also includes ongoing projects which have not yet been costed.

Members are reminded that CIL should be spent within a 5-year period unless it can be demonstrated that the funds are being collated for a specific purpose. Of the £89,309 received in 2015/16, the Council has spent £52,011 with a further £18,086 estimated for expenditure this financial year - which leaves a potential claw back of **£19,212**. However, as some of the identified projects are dependent on a response from the City Council, it is unlikely that the claw back will be applied this financial year. Notwithstanding this, the Clerk has revisited the CIL expenditure with a view to progressing the outstanding items as soon as possible.

As time is limited at the meetings, **the Clerk will forward 3 quotes / designs for the Notice Boards, benches and cycle racks along with a purchase recommendation for Members to consider and approve at the meeting**. The benches and Notice boards will replace the existing structures and the cycle racks will be installed with the agreement of the landlord at the Stags Head. Enquiries are being made to see if planning permission will be required.

**Goosnargh Village Hall Windows** - When considering the 2021/22 budget in November, Members were informed that the Trustees of Goosnargh Village Hall were considering an application for an environmental grant to install double glazing. As the grant will only cover 75% of the cost, they approached the Parish Council for help with the shortfall likely to be approx. £2,000. The Clerk established that a contribution can be made under the Miscellaneous Provisions Act 1976 – however, as the Village Hall is part of the existing infrastructure, structural improvements can be financed through CIL.

Members are requested to consider the attached email which details a potential shortfall of £5,154. In accordance with the Council's comments in November, an approach has been made to Goosnargh Parish Council for half of the amount (£2,577) however, as the Hall is not in their Parish, they are unlikely to contribute. As the grant depends on the 3<sup>rd</sup> party funding being secured – and given the clawback situation outlined above - **Members are requested to consider using CIL to underwrite the full amount of the shortfall £5,154. Obviously any payment will be subject to the success of the grant application.**

#### **15. NOTE NEW CORRESPONDENCE**

Members may be requested to **NOTE** any updates on current matters / new correspondence received since the issue of the Agenda.

#### **16. DATE OF NEXT MEETING**

Members are requested to confirm the date of the next meeting as **Monday 8<sup>th</sup> February 2021 at 7.15pm.**