



WHITTINGHAM PARISH COUNCIL

AGENDA 12th April 2021 at 7.15PM

The meeting will take place by ZOOM using the link below

<https://us05web.zoom.us/j/83752278494?pwd=OUZVa1JnTIZ5Qk12NVF1ZUlyS3Nrdz09>

1. CHAIRMAN'S INTRODUCTION, SOUND CHECK AND VOTING PROCEDURE

2. APOLOGIES FOR ABSENCE

Members are requested to consider any apologies for absence.

3. APPROVAL OF THE MINUTES of the Parish Council Meeting held on the 8th Mar 2021.

Members are required to approve the Minutes so they can be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

4. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

5. PUBLIC PARTICIPATION

The electronic link to the meeting is published on the Agenda. Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, however, **it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting.**

6. PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

On the 9th March, Members were informed that when considering the Cardwell Farm application at Barton, the Planning Inspector determined that *as the City Council reviewed its housing supply figures in 2017, it needs to use the Core Strategy to determine its housing supply not the Government's Standard Formula*. The Standard Formula gives a supply of **13.6yrs** but the Core Strategy only equates to **4.95yrs** as the historic shortfall of homes not built has to be included. The City Council is challenging the Inspector's decision and has advised, that until the matter is resolved, applications will be assessed on the basis that the Council has a housing supply of **13.6yrs**. Consequently, the tilted balance is **not** engaged; the Local Plan Policies are considered to be up to date and the Whittingham appeals, including the Gladman appeal, will go ahead on the **13th April**. A link to observe the public inquiry has been emailed to Members and is on the Parish Council Website. **Members are requested to consider if any further action / information is needed.**

7. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

a) Due to the time constraints of a remote meeting, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).
Members are requested to NOTE the delegated representations submitted in March.

b) Members have been sent a consultation regarding a proposal to build 20 dwellings on land to the west of Henry Littler Way – the entrance to the Taylor Wimpey site. Housing was approved there under the outline application and it was confirmed that the land is not part of Gott Field which will be protected from development. A planning application has not yet been submitted, but given that the consultation has been sent to residents, **Members are requested to comment if they wish.**

8. FINANCE STATEMENT

Members are requested to NOTE that the end of year accounts will be reconciled and emailed as soon as the March bank statements are received. The accounts will then be sent to the Internal Auditor and the Annual Governance Assurance Review will be brought to the Annual Parish Council meeting which will be held by Zoom.

9. OPEN SPACES SOCIETY 2021/22

Members are requested to consider whether to renew membership to the Open Spaces Society at a cost of £45.00.

10. RENEWAL OF LALC MEMBERSHIP 2021/22

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies. **Members are requested to consider renewing the Membership at a cost of £493.14.** This is an increase of £37.96 and includes a £20 contribution towards the provision of a Secretary for Preston Area Committee.

11. ACCOUNTS FOR PAYMENT

Members are required to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	PAYMENT
Quarterly Exp Jan - March	J Buttle	£45.30	BACS
Jan – March Play area Insp	Barton Grange	£335.00	BACS
2 nd April E-ON electric DD	E-ON	£11.97	BACS
April 2021 Clerk Salary	J Buttle	£551.07	BACS
April PAYE	HMRC	£137.60	BACS

12. CIL EXPENDITURE / ANNUAL REPORT

Members are requested to NOTE the CIL Invoice already paid following completion of the agreed works and approve the end of year CIL report for 2020/21.

Barton Grange	PROW repairs	£7,746.00	BACS
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Members are requested to NOTE that the quote - approved under MIN 20/52 - has increased by £550 + VAT due to additional materials and essential repairs to a footbridge. This information was approved by Members by email on 10th March 2021. The amount will be claimed back by applying for the 2021/22 PROW delivery grant.

13. RETURNING TO FACE-TO-FACE MEETINGS

Members have been advised that the legislation to hold remote meetings lapses on the 7th May 2021 and after that date, the Council should revert to face to face meetings. A discussion was held on the 22nd March to discuss how face to face meetings can be resumed safely.

Members noted that the Annual Parish Meeting which must be held before 1st June, is not a Council meeting, it is an opportunity for Councillors, residents and community representatives to come together and hear an account of each other's work. Bearing in mind the restrictions that need to be followed during face-to-face meetings, it was agreed that it would be 'safer' to hold the Annual Parish Meeting **remotely** on the **26th April** before the remote legislation expires.

With regard to Parish Council business, it was proposed that the Annual Parish Council meeting is brought forward to **Tues 4th May** so that it can also be held remotely. **Members are requested to confirm that date.**

It was also proposed that when face to face meetings resume, they are held downstairs in the Village Hall in order to comply with social distancing, risk assessments and disability legislation. It has since been established that Meetings may have to move to the **2nd Thursday** of the month. **Members are requested to confirm the arrangements, noting that they will be required to adhere to risk assessments and help set up and clean the premises.**

14. BEST KEPT VILLAGE

The Closing date for entries to the Best Kept Village competition is the 17th April. Judging will take place June - August. **Members are requested to confirm whether to enter.**

15. NEWSLETTER

Members are requested to approve the content of the Parish Council Newsletter. It will be printed and delivered after the meeting in time to advertise the 26th April Annual Parish Meeting.

16. NOTE NEW CORRESPONDENCE

Members are requested to NOTE the Clerk is looking into a tree planting initiative and will bring a report to the May Annual Parish Council meeting.

17. DATES OF NEXT MEETING

Members are requested to NOTE the following meeting dates

- **Monday 26th April** - Annual Parish Meeting – remotely by Zoom
- **Tuesday 4th May** - Annual Council meeting – remotely by Zoom
- **Thursday 10th June** - ordinary meeting face to face in Goosnargh Village Hall (following completion of risk assessments) – see Agenda item 13.

END