

WHITTINGHAM PARISH COUNCIL

AN ORDINARY meeting of Whittingham Parish Council took place on **Monday 11th April 2016** at 7.00pm at Goosnargh Village Hall.

Members:

Cllr Dave Hall - Chairman
Cllr Margaret Rigby
Cllr Stan Hunter

Members of the public

City Cllr Lona Smith
Lindy King – Heritage Group
Dennis Proctor – Brabiner Lane
Mrs Julie Buttle – Parish Clerk

APOLOGIES Cllr Alan Lewis, Cllr Bernard Huggon and Cllr Ruth Mills

APPROVAL OF MINUTES of the meeting held on 14th March 2016.

For clarity, the Chairman requested that the word *annually* be inserted into the paragraph under Weekly Cumeragh Play Inspections. The paragraph now reads, *The weekly cost of annually inspecting the play area will increase from £1976 + VAT to £2074.80 + VAT.*

MIN 160 With this amendment, it was RESOLVED that the March Minutes be signed as a true record.

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

PUBLIC PARTICIPATION

MIN 161 It was RESOLVED that the meeting be adjourned for public participation.

Cllr Smith stated that PCSO Reid would be attending later with an update on the police base in the Village Hall. She informed those present that the housing application at Pudding Pie Nook Lane would be heard by planning committee but a date had not been arranged. She also drew attention to application **06/2016/0207** for an agricultural workers dwelling at Wayside, Back Lane. The outline had been recommended for refusal but was approved by planning committee. Cllr Smith hoped the Council would approve the detailed submission.

Mr Proctor expressed concern about recent damage on Brabiner Lane caused by HGV's which are considered too large for the narrow lane. It was stated that Cllr Smith had contacted the County Council about a weight restriction and it was questioned if the Parish Council could follow this up with a request for a sign stating 'sat navs' should not be followed. It was also suggested that the road could be made a no through road. The Clerk was requested to raise these points with LCC.

Blocked gullies on Brabiner Lane have been reported to LCC and it is understood these will be cleared in May. The Clerk was requested to confirm the arrangements with LCC.

Concerns were expressed about fly tipping and the Clerk provided a telephone number to contact the City Council.

Lindy King from Goosnargh & Whittingham Heritage Group thanked the Council for the letter supporting their joint lottery bid with St Mary's Church. She explained that meetings will be held in other venues and whilst GWHG understands the concerns about people accessing the Church, it provides a secure, public location where artefacts can be displayed.

It was stated that a pedestrian was clipped by a car whilst walking along a pavement narrowed by overgrown vegetation. The Clerk suggested that the matter is reported to LCC.

It was reported that a sign has been erected at the Stag's Head which is obscuring the view of the road from the bus stop. An action will be considered under the planning application.

PCSO Reid explained that the police had paid the invoice for the police base in the Village Hall for 2015/16 and are now sorting out the arrangements for 2016/17. Crime remains low but following reports of accidental damage, residents were asked to notify the police if they see youngsters playing football on the tennis courts.

In response to a query about a stolen quad bike it was stated this may be being dealt with by another division but new technology will help the police check incidents in other areas. It was confirmed that Trading Standards are progressing a 'no cold calling' scheme for Halfpenny Lane. A police newsletter will be being issued shortly. Initiatives to reduce speeding were discussed and are included under Min 171.

WEEKLY PLAY INSPECTIONS CUMERAGH VILLAGE / LENGTHSMAN

Further to MIN 148 Members were informed that the community litter picking group advised that they do not cover The Square and it would be difficult to include this in their routine. They recommended that the Clerk contact a resident on The Square. The Clerk has done this and has also contacted the Cumeragh Village Residents Association (CVRA) who have advised they are happy to help - subject to some queries. In response to their queries the Clerk advised that our current insurers will include the CVRA as the 'volunteer' rather than a named person. There needs to be a written agreement between the CVRA and the Parish Council confirming the requirements and whoever completes the inspection, must sign and date the weekly template in their name on behalf of the CVRA.

The weekly template will be provided electronically by the Clerk.

Rubbish will be placed in the litter bins which the City Council should empty when collecting the householders black bins. Members NOTED that the CVRA had requested further details regarding the contribution for inspecting the area. Members stated that the Council would be prepared to make a contribution towards the work and requested that the CVRA provide a figure. The matter will be considered at the May meeting with the intention of commencing the new arrangements from June.

MIN 162 Members RESOLVED that the Clerk confirm the arrangements with the CVRA.

PLANNING APPLICATIONS BEFORE COUNCIL

Note - Members are advised prior to the meeting that applications can be viewed at www.preston.gov.uk.

06/2016/0200 Conversion of barn into 3no dwellings and erection of 3no garage block following demolition of existing farm buildings (re-submission of planning application 06/2014/0813) Chingle House Farm Whittingham Lane Broughton Preston.

Members noted that the previous application included an additional 3 dwellings and had been refused on appeal following concerns about the barn conversion and the sustainability of the site. **MIN 163** Members RESOLVED that the Clerk respond to the application stating that the Parish Council had noted that fewer houses were proposed but consideration must still be given to the Inspector's comments made at the end of January 2016.

06/2016/0207 Reserved matters application of erection of agricultural workers dwelling Land off (Grid Ref 575370) Wayside Back Lane Whittingham Preston.

MIN 164 Members noted that the dwelling was necessary to support the farm and RESOLVED to leave to planning.

06/2016/0215 Replacement illuminated and non-illuminated signs to rear of building The Stags Head 990 Whittingham Lane Broughton Preston.

It was noted that the application is also for replacement lanterns and floodlights. With this in mind, Members referred to the discussion under public participation where a member of the public advised that a new signage board had been erected adjacent to the bus shelter and this was obscuring the view of Whittingham Lane causing people to miss the bus.

MIN 165 Members RESOLVED to respond by querying whether the application was a proposal for the replacement of existing signs only and if so, they should be erected so that they do not affect visibility for bus users or cause accessibility problems for pedestrians.

06/2015/0231 Erection of car port to annexe Camforth Hall Barn Camforth Hall Lane Goosnargh Preston.

MIN 166 Members RESOLVED to leave to planning.

FINANCIAL STATEMENT 2015 / 2016

The Chairman confirmed that the accounts and bank statements had been reconciled. Following further correspondence with the Co-Op bank, Members initialled the Minutes confirming the removal of 3 former Councillors from the accounts.

2015 / 2016 ANNUAL RETURN

The Clerk presented the end of year financial report for 2015/2016.

MIN 167 Members NOTED the variances in balances and that the P60 had been issued in accordance with HMRC requirements.

The Clerk explained that new guidelines had been received in relation to the completion of the revised Annual Return which must be returned to the auditors by 20th June 2016.

MIN 168 Members RESOLVED that Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) be approved and signed by the Chairman and Responsible Financial Officer prior to submission to the internal auditors.

2016 / 2017 BUDGET AND FINANCIAL COMMITMENTS

Following the completion of the 2015 / 2016 financial year, Members NOTED the projects approved in the budget for the 2016 / 2017 financial year

- Repairs and maintenance to Cumeragh play area to include new plinths and top up of bark, information sign, repair of benches
- Installation of completed memorial – Nov 16
- Establishment of a pension fund - Feb 17

Members considered an unbudgeted request for a defibrillator and noted that a local resident was prepared to offer qualified training in its use. Members were supportive of the principle of funding a defibrillator but felt the project should be taken forward by the Village Hall as this would be the ideal location for the equipment and training sessions. **MIN 169** It was RESOLVED that the Clerk approach the Village Hall to establish how they felt about the idea.

CIL MONIES

Members noted the CIL summary which included a summary of the CIL funds received to date and progress on the items earmarked for expenditure.

Reference was made to the police update during public participation which confirmed that funding for the police office had been secured for 2015/16. **MIN 170.1** Members RESOLVED that the item stay on the CIL list as funding may still be required for 2016 / 2017.

Members noted the Newsletter had been printed and would be delivered in April. **MIN 170.2** Members RESOLVED to keep this item on the list as CIL will finance future editions.

The Clerk is in the process of writing scripts and converting documents to PDF formats ready for the website to go live. **MIN 170.3** It was RESOLVED that the Clerk continue to progress this item and send reminder emails to the City Council regarding improvements to the footpath between the play area and Goosnargh Village Hall and the provision of litter bins at Green Nook and Halfpenny Lane.

Members considered an email from College & Moor Park PACT Forum which proposes the purchase of a speed gun and the creation of a community speed awareness group.

Under public participation PCSO Dave Reid informed Members that speeding in Whittingham was being addressed. The camera van has been at Guild Lodge; rumble strips are being considered for the village entrances and a group is meeting to consider whether there are adequate signs and warnings informing drivers that the speed limit reduces from 60 – 40 – 30mph. **MIN 171** Members RESOLVED to refer the email to the rural PACT forum to see if they wished to take the initiative any further.

OPEN SPACES SOCIETY

MIN 172 Members RESOLVED to renew membership to the Open Spaces Society.

E-ON TERMS AND CONDITIONS

Members were informed that an invoice for £25.28 had been received for the electricity supply. The invoice confirms that the Council is on a variable priced electricity plan costing 18.2p per kw. **MIN 173** Members RESOLVED to switch to a fixed price plan for 1yr at a cost of 12.32p per kw. The standing charge will remain at 27p per day.

RENEWAL OF LALC MEMBERSHIP

MIN 174 Members RESOLVED to renew the LALC Membership which includes a contribution to provide an honorarium to the secretary of the Preston Area Committee.

TRAINING COURSES

MIN 175 Members NOTED the June training workshop on effective meetings and the Spring Conference to be held at the Leyland Hotel in May.

ACCOUNTS FOR PAYMENT

MIN 176 Members RESOLVED to approve the following accounts for payment. The Clerk explained the new tax coding and the Chairman confirmed the code had been applied to the Clerk's salary in accordance with the HMRC notification.

DETAILS	PAYEE	AMOUNT	CHEQUE
April salary	Mrs J Buttle	£392.71	1176
Tax / National Ins	HMRC	£92.90	1177
Membership	Open Spaces Society	£45.00	1178
Electricity Supply	E-On	£25.28	1179
Membership	LALC	£335.58	1180

WHITTINGHAM HOSPITAL SECTION 106 AGREEMENT

Members NOTED that the March stakeholder meeting regarding the provision of community facilities had been deferred.

Concerns were expressed that following cuts to the no 4 bus service, there was now no evening service into the City Centre. **MIN 177** The Clerk confirmed that contact details had been established for the green travel plan coordinator to be appointed as part of the S106 agreement and it was RESOLVED that they be invited to the May meeting.

The Clerk was requested to check why there was no footpath from the development site to the Stags Head and whether the hedge around the cemetery was protected by conditions.

NOTE NEW CORRESPONDENCE

Members NOTED

- An update on Broughton by-pass
- That LCC have issued some posters about a dementia awareness campaign. The posters are displayed in the notice boards.
- The police are working on a contact list for organisations in Whittingham and the Clerk has confirmed Councillor contact details.

DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Council Meeting on **Monday 9th May 2016** which takes place after the Annual Parish Meeting.

Members were reminded that the Annual Parish Meeting will commence at **6.30pm**.

MIN 178 Members RESOLVED to invite community groups who have received funding from the Council so that they can give a brief update on how the funding will be used.

The Clerk was asked to remind the City Council that the Whittingham Road street name plate has still not been repaired.