

## **WHITTINGHAM PARISH COUNCIL**

**AN ORDINARY** meeting of Whittingham Parish Council took place on **Monday 14<sup>th</sup> April 2014** at 7.00pm at Goosnargh Village Hall, Preston.

**MIN 157** As Cllr Lewis was away, it was RESOLVED that Cllr Hunter take the Chair.

### **Members:**

Cllr S Hunter - Chairman  
Cllr B Huggon  
Cllr M Rigby  
Cllr L Smith

### **Members of the public**

2 members of the public

Mrs Julie Buttle – Parish Clerk

**APOLOGIES** Cllr A Lewis, Cllr D Hall, Cllr R Mills (after meeting).

**APPROVAL OF MINUTES from the meeting held on 10<sup>th</sup> March 2014.**

**MIN 158** It was RESOLVED that the Minutes be approved and signed by the Chairman as a true record.

### **TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

There were no declarations of interests.

### **PUBLIC PARTICIPATION**

**MIN 159** It was RESOLVED that the meeting be adjourned for public participation.

2 members of the public addressed the Council regarding a planning application for a vast country house at Langley Lane, Goosnargh. The application is in Barton Parish however it was felt that Barton residents would be less affected by the application as Langley Lane is in Whittingham Parish and the accommodation includes garaging for 12 cars which will increase traffic in the area. Concerns were expressed that the development is in the open countryside and would be more suited to a former farm site rather than on undeveloped green fields. It was stated that a nearby property will be affected by a 20ft wall surrounding a walled garden and the property will generate light pollution. It was also noted that a footpath runs through the site.

It was RESOLVED that the meeting be reconvened.

### **PLANNING APPLICATIONS BEFORE COUNCIL**

Members NOTED that there were no planning applications on the Agenda as the application mentioned above **06/2014/0197** is in Barton Parish. The Clerk will check with planning and request an extension of time so that Members may consider the application at the May meeting.

### **FINANCIAL STATEMENT 2013 / 2014**

The Chairman verified that the financial and bank statements had been reconciled.

### **2013 / 2014 ANNUAL RETURN**

The 'end of year' accounts have been completed and are ready to go to the internal auditor. The Clerk presented an end of year financial summary and explained the completion of the Annual Return. **MIN 160** It was RESOLVED that Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) be approved and signed by the Chairman and Responsible Financial Officer prior to submission to the external auditors.

### **CUMERAGH VILLAGE PLAY INSPECTIONS**

Under MIN 151.3 Members resolved to agree in principle to the City Council carrying out the weekly inspections on the play area. A quote has been received from the City Council which includes the inspection, admin return, litter picking and emptying of bins.

Members NOTED that whilst the service could be provided by residents, paying for a professional service will ensure the inspections are carried out by trained personnel which will satisfy the insurance requirements should an incident occur. Members NOTED that £10.72 has been refunded by the insurers as the quote was provided in March and the equipment was installed in April.

**MIN 161.1** Members RESOLVED to accept the quote from Preston City Council and noted that this also includes the statutory annual inspection. Reports will be emailed to the Clerk. Members considered the draft Risk Assessment prepared by the Clerk. Amendments and additions were made and a revised version will be copied and circulated to all for approval at the next meeting. **MIN 161.2** Members RESOLVED that several risks can be mitigated by placing a usage sign nearer the equipment. Costs and designs will be brought to the May meeting and members NOTED a temporary notice has been placed in the Parish notice board.

### **GROUND MAINTENANCE CONTRACTS**

Members considered the quotes received for the grounds maintenance contract for Cumeragh Village and the Millennium Garden. **MIN 162** Members RESOLVED to appoint Barton Grange on the basis that this was the most competitive quote and there have been no complaints with the existing arrangements.

### **RENEWAL OF LALC MEMBERSHIP**

**MIN 163** Members RESOLVED to renew the LALC membership including a contribution towards the secretary to the Area Committee.

**MIN 164** Members RESOLVED to renew membership to the Open Spaces Society.

### **USE OF VILLAGE HALL AS POLICE BASE**

**MIN 165** Further to previous discussion, Members RESOLVED to contribute towards the police costs of operating out of Goosnargh Village Hall.

### **ACCOUNTS FOR PAYMENT**

**MIN 166** Members RESOLVED to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
April salary New HMRC procedures	Mrs J Buttle	£392.53
Tax / National Ins	HMRC	£53.80
Planning Workshop 17 <sup>th</sup> May	LALC	£40.00
Painting of Telephone Kiosk	B White	£275.00
Membership	Open Spaces Society	£45.00
Membership	LALC	£330.34

### **WAR MEMORIAL AT WHITTINGHAM**

Members considered whether to mark the commemoration of the centenary of World War One. **MIN 167** Members RESOLVED to approach the Homes and Communities Agency to see if any art work or commemoration can be incorporated at the Whittingham hospital site.

### **NOTE NEW CORRESPONDENCE**

There was no new correspondence.

### **DATE OF NEXT MEETING**

The next meeting of the Parish Council will be the Annual General Meeting on **Monday 12<sup>th</sup> May 2014** after the Annual Parish Meeting. Invitations will be sent to community groups, City and County Councillors.