

**WHITTINGHAM PARISH COUNCIL**  
**Agenda for 13<sup>th</sup> January 2020**  
**At Whittingham Sports & Social Club at 7.15pm**

**1 APOLOGIES**

- 2 APPROVAL OF MINUTES** of the meeting held on 11<sup>th</sup> November 2019.  
**The Chairman is required to sign the Minutes as a true record.**

**3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**In accordance with Standing Order 38e, Members are required to sign a form to enable the Clerk to grant a dispensation to Members when setting the Precept for 2020/21.** The form will be available at the meeting.

**4 PUBLIC PARTICIPATION**

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. **This will be a time limited session of up to 20 minutes** which can be extended at the discretion of the Chair. If individuals wish to speak on an Agenda item this is the time when it should be done. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item at least 4 working days in advance of the meeting.

**5 APPLICATIONS FOR CO- OPTION**

Following the May 2019 elections, there are 2 vacancies on Lower Ward which are regularly advertised. A written application (attached) was received in November but the applicant was unable to attend the meeting. The applicant has been invited to attend this meeting. **Members are requested to consider the request for co-option – and if this is successful, the Clerk will arrange an induction meeting.**

**6 CONSIDER PLANNING APPLICATIONS BEFORE COUNCIL**

- a) **Members are requested to NOTE Appendix A** detailing 9 planning applications which were considered under delegated authority in accordance with SO 38b.
- b) **Members are requested to NOTE no new applications had been received when the Agenda was printed.**

**7 PROVISION AND DISTRIBUTION OF HOUSING LAND**

Members are aware that the adopted Core Strategy requires the City Council to deliver **507** dwellings pa and - following legal advice that the 3 Central Lancashire Authorities had reviewed the figures by entering in to a Memorandum of Understanding (**MOU**) in 2017 - the City Council declined to adopt a lower figure based on a Standardised Formula proposed by Central Government.

Under the Standardised Formula, Central Lancashire would be required to deliver **1026** dwellings distributed as follows – Preston **241**, South Ribble **206** and Chorley **579**

At the November meeting, Members were informed that the Central Lancashire Authorities were consulting on a proposal to adopt the Government's Standard Formula to deliver **1026** dwellings, but instead of the above distribution, they wish to enter into a new MOU where the distribution would be in accordance with a report by ICENI.

Under the ICENI report the distribution would be as follows – Preston **410**, South Ribble **334** and Chorley **282**.

Interested parties were given 2 weeks to comment on the MOU which resulted in objections that the consultation was flawed - especially as Chorley was presenting the MOU to its Council Members just 2 working days after the consultation closed – making it difficult for the 3 authorities to properly assess any responses. Following various complaints, **the consultation period has been extended to 11.59pm on the 13<sup>th</sup> Jan.**

However, in a new development, when considering an appeal in South Ribble, a Planning Inspector concluded that the 2017 MOU did **NOT** constitute a review of the housing need figures which means the Central Lancashire Authorities may adopt the Standardised Formula for calculating housing need with immediate effect.

- If the 1026 homes are distributed individually per authority - based on **241** homes, Preston will have a land supply equating to **12.66** years.
- If the 1026 homes are distributed in accordance with the ICENI report – based on **410** homes, Preston will have a land supply equating to **7.43** years.

Consequently, the City Council has declared it has a 5yr supply and the applications which were referred to the Secretary of State, will be reviewed by Planning Committee on the 13<sup>th</sup> February. The recommendations will be published on the Friday 17<sup>th</sup> January.

**In light of the above, Members are requested to**

- 1. Confirm that they still wish to oppose the ICENI housing distribution outlined in the 2019 MOU.**
- 2. Confirm a date for an extra-ordinary meeting (or sub group) to consider**
  - a) the content of the Committee reports and determine whether to submit any revised comments or requests to speak at Planning Committee. NOTE - The date will be between the 17<sup>th</sup> Jan when the reports are published and the 31<sup>st</sup> Jan when the revised representations need to be submitted.**
  - b) the above information in the context of the Local Plan questions**

## **8 CROSS BOUNDARY PARTNERSHIP**

At the October meeting, Members were informed that a Cross Boundary Group had been formed to look at infrastructure issues on the Longridge border and under **MIN 19/60** Members agreed in principle to a local company being commissioned to undertake an independent traffic assessment to consider the cumulative impact of traffic.

The estimated cost of the survey has come back at £4,760 + VAT (to be divided by the Parishes involved). **Members are requested to comment on the costs and determine whether they wish to proceed with the commissioning of the report.**

Members are requested to refer to the attached email from Longridge Town Council dated 17<sup>th</sup> Dec before making their decision.

## **9 DECEMBER FINANCIAL STATEMENT**

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of December.

## **10 QUARTERLY BUDGET ANALYSIS 2019/20**

**Members are requested to consider the attached 3<sup>rd</sup> quarter budget analysis** (April to December), approve any virements between budget headings and consider any budget items not yet committed for expenditure.

## **11 CONSIDER THE PRECEPT REQUIREMENTS FOR 2020/21**

At the November meeting, Members considered the **draft** budget for 2020/21 which included the following proposals

- a) Community grants to Goosnargh Festival £500, Longridge Show £250, Little Show £100 and United Trinity Church £100. Members are requested to confirm the amounts.**
- b) New 3 yr contract for grass maintenance, thinning and crowning of Cumeragh trees, community Notice Board at Goosnargh Village Green and painting of the lamp posts.**

The Clerk has adjusted the VAT income and some of the expenditure resulting in the **Precept remaining at £20,530 which Members are requested to approve.**

## 12 SLCC MEMBERSHIP

Members are requested to renew the Clerk's membership to the Society of Local Council Clerks. As the Clerk works for 2 Parishes it is proposed that the membership cost of £202 is equally shared by both Parishes at £101 each. Members are requested to note that this amount does not include a subscription to the Union element of the Society as this amount is paid separately by the Clerk.

## 13 ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	CHEQUE
Solar SPID devices	Traffic Technology	£14,694.00	BACS
Clerk Dec Salary	J Buttle	£536.24	1451
Tax / National Insurance	HMRC	£134.00	1452
1/4ly Admin Expenses Oct - Dec	J Buttle	£45.38	1453
Office Supplies – Ink cartridges	Woodplumpton PC	£54.24	1454
Christmas tree	Barton Grange	£354.00	1455
Clerk Jan Salary	J Buttle	£536.24	1456
Tax / National Insurance	HMRC	£134.00	1457

## 14 SPEED INDICATOR DEVICES

LCC have not yet issued the invoices for the erection of the poles but the invoice to Traffic Technology has been paid and the devices have been received. The Clerk is contacting them to erect the devices and arrange the data extraction training. Under **MIN 19/90** Members RESOLVED to transfer £50,000 to the CCLA account in the New Year once the SPID invoices have been paid.

**Members are requested to sign the transfer papers.**

## 15 TRAINING COURSES

Members are requested to confirm if they wish to attend the 2020 training courses – details attached.

## 16 BUCKINGHAM PALACE GARDEN PARTY

The Council is invited to nominate a person to be entered into a ballot to attend a Garden Party at Buckingham Palace in June. The invitation is to the Chairman or a Member who has not attended before and is in recognition of past service.

**Members are requested to nominate a Member.**

## 17 NOTE NEW CORRESPONDENCE

Members may be requested to **NOTE** any new correspondence received since the issue of the Agenda.

## 18 DATE OF NEXT MEETING

The next meeting is scheduled for **Monday 10<sup>th</sup> February 2020 at 7.15pm.**