



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 9th Sept 2021 at 7.15pm
in Goosnargh Village Hall – downstairs

ALL attendees MUST refer to the Covid Method Statement before attending
<https://www.whittinghamparishcouncil.org.uk/other-documents.php>

1. APOLOGIES

- 2. APPROVAL OF MINUTES** of the council meeting held on **8th July 2021**.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. DECLARATION OF VACANCY

As explained at the July meeting, the Local Government Act 1972 s.85 states that if a Council Member fails to attend a meeting for six consecutive months, he/she ceases to be a member of the authority, unless the Council accepts a reason for the failure to attend, before the six months period expires. As Cllr Meades has not attended a meeting since the 8th Feb 2021 and has not provided a reason for his continued absence, his term of office expires on the 8th August 2021, however under s.87(f) of the Act, the office will only become vacant when the authority declares it to be vacant. As this is the first meeting since August, **Members are required to confirm and declare the vacancy to electoral services.**

5. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend and participate at the meeting.**

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

- Councillor S Whittam – has been invited to update Members on her elected role to the County Council and provide an update on City Council Planning matters.

6. SPEEDING TRAFFIC

Under **MIN 21/44** of the July meeting, Members **RESOLVED** to send the Speed Indicator reports to the Lancashire Road Safety Partnership and County Cllr Edwards (Cabinet Member for Highways). The Lancashire Post printed an article on the concerns and County Cllr Edwards stated that a Variable Message Sign could be located on private land. Permission has since been granted by the landowner. In an email to the Clerk, LCC also confirmed that temporary speed signs were erected on Halfpenny Lane between April and June 2020. Members indicated that this was not sufficient and did not address the request for a GATSO enforcement camera nor did it answer the question regarding whether the speed limit can be lowered. **Members are requested to consider how to progress the matter.**

7. DRAINAGE AND ROAD CLOSURES

During August the Clerk received a complaint about roadworks and diversions in the Longridge area due to a replacement gas main and a sink hole allegedly caused by a sewer collapse outside Sainsburys. Although the works were not in our area, the diversions had a significant impact on Halfpenny Lane and Inglewhite Road. United Utilities have also issued a leaflet regarding road closures at the Langley Lane / Whittingham Lane junction from early October until late November due to the construction of a new water pipe. In addition, the Chairman has again expressed concerns regarding match day parking issues at Longridge FC and parking on Whittingham Road (close to Stonebridge roundabout) which causes congestion.

Apart from the United Utilities works, the Parish Council has not been notified of the roadworks in advance and whilst roadworks can be checked on the MARIO online system, there are no contact details of a named officer to progress any concerns. Furthermore, emails to Highways District Lead - LCC's preferred contact point for Parish Councils - have a 10-working day answer time. **Members are requested to consider how to raise the concern so that priority can be given to addressing any complaints.**

8. PLANNING APPEALS / 5 YEAR SUPPLY

Under **MIN 21/42** Members noted that the Planning Inspector has advised he may not be in a position to determine the Goosnargh Village applications until early Autumn.

Cllr H Landless confirmed that the Cardwell Farm Legal Challenge has been submitted and the City Council is waiting to be informed of the next stage.

Members also noted that the Local Plan consultation has been delayed until the end of 2021 due to LCC's work on the Greater Lancashire Plan and the planning changes announced in the Queen's speech. **Members have requested that the above items remain on the agenda so that any updates can be considered.**

9. TREE WORKS AT THE WHITTINGHAM HOSPITAL DEVELOPMENT

Members will be aware that work has commenced on the Whittingham Hospital site which has resulted in the closure of various access routes and the removal of several trees / hedgerows. The Clerk contacted Barratt Homes to ask for a map of alternative routes which can be opened safely during the construction works but a map has not been received. In addition, the Clerk asked the City Council to investigate the tree felling and following intervention by Cllr Woollam, a reply was received stating Barratts had not breached any regulations. **Members are requested to consider any further action.**

10. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

To reduce the time spent in meetings post Covid, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

Members are requested to NOTE the delegated representations submitted in August.

11. ACCOUNTS ALREADY PAID – During August

Members are requested to note and approve the August accounts already paid in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	METHOD	REF
Grounds Maintenance & litter	Barton Grange	£1,932.00	BACS	31
Clerk Salary August	J Buttle	£551.07	BACS	32
Tax / National Insurance	HMRC	£137.60	CQ 1507	33
Village Hall windows - CIL	LEF Grant	£1322.00	CQ 1508	34
E-On bill	E-On	£18.77	DD	35

12. FINANCIAL STATEMENT – to end of Aug 2021

The Chairman is requested to verify that the finance and bank statements have been reconciled.

13. 2020/21 EXTERNAL AUDIT REPORT

Members are requested to note that the external audit has been completed and no issues have been raised. A notice of Conclusion for the Audit has been added to the noticeboards and website. **Members are requested to approve the Annual Return and Certificate and approve the payment of £240.00**

14. CPRE MEMBERSHIP

Members are requested to consider renewing Membership to the Campaign to Protect Rural England at a cost £36.00.

15. VICTIM SUPPORT DONATION

An email has been received from Victim Support advising that the coronavirus pandemic has had a profound effect on victims of crime and they have asked if the Parish Council would kindly consider a donation to Victim Support. **Members are requested to consider the request.**

16. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to note that the online banking system has been activated. Members are requested to **approve the following accounts for online payment.**

DETAILS	PAYEE	AMOUNT	METHOD
E-On bill	E-On	£15.04	DD
Clerk Salary Sept 2021	J Buttle	£551.07	BACs
Tax / National Insurance	HMRC	£137.60	CQ 1509

17. TREE PLANTING

At the June meeting Members were informed that the Woodland Trust has launched a campaign for communities to plant trees to help the UK reach its 2050 carbon net-zero target. Various locations were suggested and Members resolved to approach residents for further suggestions. Suggestions include Cumeragh Village and Goosnargh Village Green. As the latter is managed by the City Council an email has been sent requesting permission. **Members are requested to consider the reply.**

Highways have been approached regarding permission to plant a commemorative tree on Halfpenny Lane in commemoration of Cllr Rigby. **Members are requested to note the reply and consider the type of tree and estimated costs.**

18. LALC AGM (Lancashire Association of Local Councils)

The LALC AGM will be held on Saturday 20 November 2021 at 10am via Zoom. Members are requested to consider if they wish to attend and submit a motion for LALC to consider. **As explained in the invitation, each motion requires a Proposer and Seconder who must attend the AGM and speak briefly on, and in support of, the motion.**

19. REMEMBRANCE DAY SERVICE

A donation is usually made for 2 wreaths for the Remembrance Day services in St Mary's Church and the Parish Council Memorial at Beacon Drive. **Members are requested to confirm if a service is to be held at the Parish Council Memorial** so that the arrangements can be detailed in the October Newsletter.

20. ORDERING OF 2021 CHRISTMAS TREE

The budget includes provision for the purchase of a Christmas tree at Beacon Drive. Last year this was supplied, dressed and removed by Barton Grange. **Members are requested to confirm the arrangements for this year.**

21. NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the agenda.

22. DATE OF NEXT MEETING – Thursday 14th Oct 2021 7.15pm - down stairs in Goosnargh Village Hall - subject to any revised Covid regulations.