



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 14th April 2022 at 7.15pm
in Goosnargh Village Hall

1. APOLOGIES

- 2. APPROVAL OF MINUTES of the Council meeting held on 10th Mar 2022.**
The Chairman is required to sign the Minutes as a true record.

3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **NOTE:** The Council cannot make a decision or support a scheme unless the matter has been included a specific agenda item.

- Gill Paton wishes to address the Council to seek support for floodlights at Goosnargh Tennis Club. The Parish Council has previously objected to the idea. (Agenda item 5)
- Mr Pemberton, Chair of Goosnargh Village Hall Trust has been invited in relation to correspondence seeking support for repairs to the Village Hall roof (Agenda item 12c) and to request a donation to Goosnargh Little Show (Agenda item 10a).
- Mary Cooper of Whittingham Bowling Club has been invited in relation to a donation for equipment (Agenda item 10b) and a CIL request for benches (Agenda item 13b).

5. TENNIS CLUB FLOODLIGHTING SUPPORT

Members are requested to consider the floodlighting request proposed under public participation alongside the emailed copies of the Parish Council's previous objection and the appeal decision. **Members are requested to confirm whether the Parish Council's stance on the matter has changed.**

6. 2021/22 END OF YEAR ACCOUNTS

The Chairman is requested to verify that the March finance and bank statements have been reconciled. **Members are required to approve the following invoice already paid in accordance with Standing Order 2020 15 (xii)**

2021/22 Quarterly Play Inspection	Barton Grange	£402.00	BACS	Ref 83
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Following the March meeting, an error was made on the Clerk's salary whereby the gross amount was paid, instead of the net amount (less PAYE). The Clerk rectified the error by crediting £170.95 PAYE back to the Council. **The Chairman is required to initial the credit on the April bank statement. Members are required to approve the end of year account statement so that the accounts can be passed to the Internal Auditor for inspection.**

7. OPEN SPACES SOCIETY 2022/23

Members are requested to consider whether to renew membership to the Open Spaces Society at a cost of £45.00.

8. RENEWAL OF LALC MEMBERSHIP 2022/23

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies. **Members are requested to consider renewing the Membership at a cost of £499.70.** This includes a £20 contribution towards the provision of a Secretary to Preston Area Committee..

9. ACCOUNTS FOR PAYMENT

Members are required to approve the following accounts for payment

Jan – March 2022 Expenses	Mrs J Buttle	45.03	BACS
April salary (New Tax year)	Mrs J Buttle	560.73	BACS
April PAYE Clerk	HMRC	140.00	BACS
Beacon Drive electric	E-On	15.68	DD

10. GRANT / DONATION REQUESTS 2022/23

Members were emailed a letter from the Chairman of the Village Hall Trust, confirming that the Queen's Jubilee event will not take place. Consequently, the £500 donation (MIN 21/138) will not be required. As noted in the end of year accounts, this leaves a surplus £840 for donations / grants which can be added to the £1,000 allocated in the 2022/23 budget.

Donations already awarded include £500 to the Whittingham Festival (MIN 21/114) and £250 to the Handicraft, Baking and Preserves sub-committee of the Goosnargh & Longridge Agricultural Show (MIN 21/139).

- a) Under MIN 20/102, the Goosnargh Little Show was awarded £100 from the 2020/21 budget however the event was cancelled due to Covid. **The event will take place on the 3rd Sept 2022 and Members are requested to honour the donation of £100.**
- b) A grant request has also been received from Whittingham Bowling Club for Lifters and Bowling Arms, priced at £30 and £160 respectively. Ideally, the Club would like to purchase 1 lifter and 3 bowling arms (short, medium & long) totalling £510. **Members are requested to consider the request and approve a donation to help the Bowling Club to purchase the items they require.**

11. 2021/22 CIL EXPENDITURE / ANNUAL REPORT

Members are requested to approve the end of year CIL Finance report for 2021/22.

12. COMMUNITY INFRASTRUCTURE LEVY (CIL) BUSINESS PLAN

As the composition of the Council has changed, Members are reminded that residents were invited to suggest items for CIL expenditure. The suggestions were detailed in the Spring 2017 Newsletter. Progress was reported in the Summer 2020 Newsletter and a form was included for residents to provide more new suggestions. Feedback on the additional suggestions was included in the Autumn 2020 Newsletter. *(Back copies of all the Newsletters are available on the Parish Council website)*. During 2021, Members have worked on the suggestions and several new items have been added – most of which are subject to the costs being confirmed. **Members are requested to consider the items on the CIL Business Plan, noting the end of year CIL balance; the estimated cost of items, and the specific item updates below**

a) USE OF GOOSNARGH VILLAGE GREEN (CIL)

Under MIN 21/140 of the March meeting, it was RESOLVED that a City Council representative be invited to a Working Group meeting to ensure the City Council fully understands the proposal and clarify if the additional drainage / landscape plan is still necessary. **Members of the working group are requested to provide an update**

b) ADDITIONAL LIGHTING ON GOOSNARGH VILLAGE GREEN (CIL)

Under MIN 21/141 of the March meeting, it was RESOLVED that Cllr E Marginson liaise with the City Council regarding the type and number of lights, installation and maintenance costs. **Cllr Marginson is requested to provide an update on the proposal.**

c) GOOSNARGH VILLAGE HALL (CIL)

Under MIN 20/64 of the Oct 2020 meeting, a £500 donation was made to the Village Hall to patch the car park. At the same time, it was noted that the car park would need a full resurface in the future and an estimate of £26,000 was added to the CIL Business Plan.

In Jan 2021 the Village Hall advised that they were applying for a LEF grant to replace the windows but as the grant would only cover 75% of the cost, under MIN 20/91, the Parish Council resolved to fund the shortfall of £5,154.

At the 8th July 2021 meeting, it was questioned if CIL could be used to repair the Village Hall roof. In response, it was suggested that the Village Hall committee provides a list of urgent items, with estimated costs, so that the Parish Council can consult residents on the priority of CIL items suggested. **Members are requested to consider a letter from the Chairman of the Village Hall Trust which requests advice on local and national grant resources and also**

seeks confirmation that the Parish Council will allocate CIL funding to the 'Fix the Roof' fund instead of the car park resurfacing.

13. CONSIDERATION OF NEW ITEMS FOR THE CIL BUSINESS PLAN

- a) **Members are requested to consider a new CIL proposal to plant flowering trees in the verges of Beacon Drive.** If agreed, liability for the trees will need to be added to the Council's insurance Policy and pruning costs may need to be added to the budget.
- b) **In addition to the grant request for additional bowling equipment, Members are requested to consider a new CIL request to provide 2 – 3 benches for Whittingham Bowling Club.** Weblinks / costs have been provided in the request. If agreed, Members are also requested to confirm if the benches should be purchased and installed by the Bowling Club or by the Parish Council.

14. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

To reduce the time spent in meetings post Covid, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

Members are requested to confirm the representations for March.

15. PARISH PLAN REFRESH

Prior to the March meeting, Members met as a working group to discuss how to progress a refresh of the Parish Plan. An initial meeting took place on the 24th March and notes have been circulated to all. At this stage, there are no decisions to be taken by Council, however **Members are requested to advise if they would like to register for the NALC Online Neighbourhood Planning event at a cost of £52 per person.** (See 24th March email)

16. NEWSLETTER

Members are requested to approve the content of the Parish Council Newsletter. It will be printed and delivered after the meeting in time to advertise the 12th May Annual Parish Meeting.

17. HANDYMAN CONTRACT

Members of the public may be excluded under the Public Bodies (Admission to Meetings) Act 1960 to enable Members to consider the terms and conditions of a contract.

Under MIN 21/150 of the March meeting, it was RESOLVED that Cllr D Price, Cllr E Marginson and Cllr M Woodburn would discuss the handyman job requirements in more detail with a view to producing a draft contract / job specification. **Members are requested to consider the draft contract (to be emailed by Cllr D Price) and determine how the vacancy should be filled.**

18. NOTE NEW CORRESPONDENCE

Members may be requested to **NOTE** any updates on current matters / new correspondence received since the issue of the agenda.

19. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Council Meeting on **Thursday 12th May 2022** which takes place after the Annual Parish Meeting.

The Annual Parish Meeting starts at **6.30pm** and provides an opportunity for community representatives to update the Council on their work. It also provides an opportunity for local groups or organisations to attend and update the Council on any grants received. **Members are requested to advise if they would like to invite any other representatives.**