



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 13th July 2023 at 7.15pm
in Goosnargh Village Hall – downstairs

1. APOLOGIES

2. APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 8th JUNE 2023.
The Chairman is required to sign the attached Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3f, 3g & 3h) should raise them here. This is a time limited session at the discretion of the Chairman.

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

5. FINANCIAL STATEMENT 1st – 30th June 2023

The Chairman is requested to verify that the band and finance statements have been reconciled.

6. REVIEW OF 1st QUARTER ACCOUNTS

Members are required to consider progress against budgeted items following the completion of the 1st Quarter – April to June - attached

Once approved, the Chairman is required to sign the report.

7. OPEN SPACES & CPRE

The Open Spaces Society can be a useful contact in relation to Village Greens and the CPRE can provide advice and object to major planning applications. In addition to the annual membership fee, there is an option to pay an extra £12 to the CPRE Lancashire group to protect local green spaces, an extra £24 to train volunteers in tree & hedgerow surveying / planting and an extra £30 to help maintain footpaths and signposts.

Members are requested to confirm if they wish to renew the membership to the Open Spaces Society at £45 and the CPRE at £36 with any additions outlined above.

8. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are required to note and approve the following invoices already paid in accordance with Standing Order 2023 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
MIN 23/24.36 Kiosk panels	X2 Connect	£88.20	Ref 24
April & May Maintenance 2 x £627.00	Nurture	£1254.00	Ref 25
MIN 23/24.29 Fidelity Guarantee	BHIB	£115.70**	Ref 26
Electric Bill	E-On	£18.23	Ref 27
MIN 23/24.09 Website Email boxes	Easy websites	£52.80	DD
MIN 23/24.19 Agricultural Show	GWAS	£200.00	Ref 28

**The Clerk paid the invoice prior to the end of June so there will be a refund of £2.67.

Members are required to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	METHOD
Clerk Salary July	J Buttle	£602.36	BACs
Tax / National Insurance	HMRC	£150.40	BACs
June Maintenance	Nurture	£627.00	BACs
Electric Bill	E-On	£17.64	DD
Clerk Admins expenses - attached	J Buttle	£59.70	BACs

9. PRESTON CITY COUNCIL DOG CONTROL ORDERS

Preston City Council have 4 Dog Control Public Space Protection Orders which are due to expire in October 2023. The City Council are looking to extend the Orders for another 3 years.

The Orders provide the legislative powers for the following to be regarded as offences

- Fouling of Land by Dogs Order 2012 – makes it an offence for a person who is in charge of a dog which defecates on any land covered by this order and fails to pick it up.
- Dogs Exclusion Order 2012 – makes it an offence for dogs to be exercised in certain areas of the City – e.g the Cemetery, play areas etc
- Dogs on Leads by Direction Order 2012 – makes it an offence for a person to fail to put his/her dog on a lead, when asked to do so by an authorised officer.
- Dogs on Leads Order 2012 – makes it an offence not to have a dog on a lead when exercising it in certain areas of the city.

Members are requested to consider supporting the Orders for another 3 years.

10. COMPLAINTS – POLICY REVIEW

Members are requested to consider amending and re-adopting the attached complaint Policy (last reviewed in January 2018)

11. CIL BUSINESS PLAN

An updated copy of the Business Plan is attached.

St John's Cemetery planting request - An email was received asking if Homes England (HE) would support a request to plant some roses and flowers in the cemetery, which would grow up 2 x 8ft pyramidal structures. A water supply was also requested.

The Clerk forwarded the request to HE who replied that there isn't a building to attach a water butt to but they will obtain quotes to clear out 2 raised beds and fill them with soil ready for planting. **Reminder** - The planting may be removed if the area isn't managed by HE in future.

Members are requested to consider adding the item to category 2 of the Business Plan.

Football pitch – The Parish Council has received the Licence for the football pitch on Goosnargh Village Green and the item has been moved to category one. The pitch area has been roped off and mown ready for the preparatory works to be carried out in accordance with MIN 23/24.40. The pitch will be marked out on the 12th July and should be available to use by the 14th July. Signs have been erected to say no dog fouling.

Members are requested to confirm the inclusion of an article in the Newsletter advertising the company who provided the rope free of charge and approve the following CIL invoices which relate to setting up the pitch.

Wooden Pegs £27.65, Goal posts £359.90. Payment has been reimbursed to Cllr Marginson.

The first cut took place on the 6th July and feedback will be used to inform future mowing requirements for which maintenance has been set aside in the 2023/24 budget.

Members are requested to consider the feedback and confirm the preferred options for maintaining the area.

12. PARISH PLAN

Following the adoption of the Parish Plan, July has seen progress on several themes.

Environment - The Newsletter includes an article on dog control orders, how to report fouling and how to lobby City Cllrs for new bins.

Recreation - **Members are requested to consider if there should be an 'opening' event to provide additional publicity for the football pitch in the Newsletter.**

Community & Services – Information has been requested for the bicycle marking event. St John's Church is an agenda item. **Cllr Price to advise if WhitWhat is ready to launch.**

Education – a reply was issued to the consultation on the proposed new primary school.

Transport – contact has been made with LCC regarding the Green Travel Plan and further information has been requested.

Speed gun use in the layby at Halfpenny Lane has been questioned however, monitoring has taken place on Whittingham Lane and Halfpenny Lane. Additional dates have been requested and the Newsletter includes information to help residents volunteer for the Community Road Watch scheme.

The Preston Area Committee notes referred to the use of average speed cameras in Grimsargh, however after checking the information, Grimsargh advised that they have used a contact to carry out speed monitoring for a week so that they can analyse the data to establish if a SPID is needed. The data monitoring is approx £580 for the week..

Members are requested to advise if this is an option to explore on roads not covered by SPIDs.

Housing – Following a refusal for a barn conversion in the open countryside, the Officers report was checked for points to assist with other objections.

The City Council committee responsible for the production of the Local Plan met on the 20th June but the report is restricted. The clerk has asked for a progress report as the second consultation is expected in summer 2023.

13. ST JOHN'S CHURCH COMMUNITY PROJECT

Members met as a working group to discuss the future use of St John's Church on the 22nd June. Notes of the meeting are **attached**. The Clerk has contacted Homes England to establish the current state of the building and will bring any feedback to the meeting.

Similarly, Cllr Price is requested to provide an update on any reports received from J Cowgill.

Members are requested to confirm the next steps for the project.

14. BIODIVERSITY - LOCAL DELIVERY GRANT SCHEME 2022/23.

When applying for the PROW Local Delivery Scheme grant of £500, LCC offered a bio-diversity grant of £300 as detailed in the **attached** letter.

Members are requested to determine if a request for ideas should be included in the Newsletter and consider how the requests will be actioned.

15. SUMMER NEWSLETTER

Members will be requested to consider the draft Newsletter which will be published after the July meeting.

16. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to note and approve the attached delegated planning comments.

Members have been informed that the application to extend the use of the tennis courts lights was refused – see officers report **attached**.

Members are requested to consider whether to support the tennis club in an appeal.

17. NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence or items of concern received since the issue of the agenda.

18. REVIEW OF THE CLERK'S ROLE

As the following item relates to an employment contract, the public will be excluded under the Public Bodies Admission to Meetings Act 1960.

Members are requested to consider the report to be circulated and presented by Cllr Price.

19. DATE OF NEXT MEETING

Thursday 14th Sept 2023 at 7.15pm in Goosnargh Village Hall.

END