



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 13th April 2023 at 7.15pm
in Goosnargh Village Hall – downstairs

1. APOLOGIES

2. APPROVAL OF MINUTES of the Council meeting held on 9th March 2023.
The Chairman is required to sign the attached Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on the right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h) should raise them here. **This is a time limited session at the discretion of the Chairman.**

NOTE: The Council cannot make a decision or financially support a scheme unless the details have been included as a specific item on the agenda.

As usual, an invitation to attend the meeting has been sent to the local police representatives, County and City Councillors.

Further to the Police Crime Commissioner's attendance in January and the 20th February Preston Area Committee meeting, Chief Inspector Sue Bushell has been invited to discuss rural policing and provide an update on the rota times for the mobile police station venues.

5. 2022/23 CIL ANNUAL FINANCE REPORTS

Members are required to approve the attached CIL Infrastructure and Finance Reports.

6. 2023/24 CIL BUSINESS PLAN

The attached CIL Business Plan has been updated to reflect the latest position.

7. CUMERAGH VILLAGE PLANTERS

Further to MIN 22/147, the Cumeragh Village Association (CVA) have submitted the attached request for an ERGO raised bed costing £49.99. As they require 4, the total cost is £199.96.

In terms of match funding, CVA will provide the labour to fill them with soil, perennials and bedding. Each Ergo raised bed has a volume of 200 litres.

Topsoil - BG Fencing charge £49.50 per Tonne Bulk Bag plus £15 delivery charge.

Bedding, Perennials & bulbs per raised bed estimated at £50 per bed - total £200.

Ongoing maintenance etc would be undertaken by CVA.

Members are requested to consider financing the planters and confirm that they can be purchased using CIL monies.

8. BEACON DRIVE WAR MEMORIAL

Cllr Marginson has stated that the flagstones around the war memorial need power washing and grouting as they have become uneven and are a trip hazard. The grassed area to the right of the Memorial, has large amounts of moss that needs treating – see photos attached.

As the Memorial is a Council asset, quotes can be obtained from Nurture under C3 of the Maintenance Contract. However, as the Council should strive to get 3 estimates under 10.3 of the Financial Regulations, **Members are requested to**

a) Confirm both jobs need attention

b) recommend 2 local companies to quote for the flagstone work.

9. 2022/23 END OF YEAR ACCOUNTS

Members are required to note and approve the following invoices - paid before the financial year end - in accordance with Standing Order 2020 15 (xii)

The City Council invoices were overdue as their finance section did not update the Clerk's address as requested last year.

MIN 22/121 SPID repair & install	Traffic Technology	£1575.00	BACS	REF 88
Spring 2022 Newsletter	Preston City Council	£140.00	BACS	REF 89
Parish Plan Survey	Preston City Council	£487.50	BACS	REF 90
Greenspace contribution	Preston City Council	£990.00	BACS	REF 91
Autumn 2022 Newsletter	Preston City Council	£240.00	BACS	REF 92

The Chairman is requested to verify that the finance and bank statements have been reconciled.

Members are required to approve the attached end of year 2022/23 accounts.

10. 2023/24 ACCOUNTS FOR PAYMENT

Members are required to note and approve the following accounts already paid in accordance with Standing Order 2020 15 (xii)

Min 22/146 Play area repair	Playdale deposit	£867.61	BACS	REF 1
Spring 2023 Newsletter printing	Preston City Council	£140.00	BACS	REF 2
Spring 2023 Newsletter delivery	J P P Media	£130.50	BACS	REF 3

Members are required to approve the following accounts for payment

2 x 4 pack of multi Ink and A4 Paper	Woodplumpton PC	£109.28	BACS
Clerk Salary April – New tax yr	J Buttle	TBA	BACs
Tax / National Insurance – New tax yr	HMRC	TBA	BACs
E-ON Electric	E-ON	£12.35	DD

11. MEMBER SUBSISTENCE CLAIM

Further to MIN 22/10 where Members resolved to adopt an allowance scheme to reimburse Councillors for Council related expenses, Cllr Marginson has submitted a claim for a HP912 multi ink pack at £51.99. Members are requested to approve the expense.

12. PLANNING TRAINING COURSE

Cllr Dave Price expressed an interest in attending a planning training session in February which was fully booked. The Clerk booked a course on the 25th April which Cllr Marginson also expressed an interest in attending.

Members are requested to confirm the payment of £40 for either Cllr Price or Cllr Marginson to attend.

13. PARISH PLAN FINAL DRAFT

Further to the Parish Plan consultation, Cllr Price has taken the results of the survey, plus points made at a previous meeting and has transferred them into the attached document.

Members are requested to agree a date to confirm the content, actions, dates and leads.

14. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to NOTE the attached delegated planning representations.

15. NOTE NEW CORRESPONDENCE

Members may be requested to note any new correspondence received since the agenda was issued.

16. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Council Meeting on **Thursday 11th May 2023** which takes place after the Annual Parish Meeting commencing at **6.30pm**.