



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 12th Oct 2023 at 7.15pm
in Goosnargh Village Hall – downstairs

1. APOLOGIES

2. APPROVAL OF MINUTES of the Council meeting held on 14th Sept 2023.

The Chairman is required to sign the [attached Minutes](#) as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

Goosnargh Parish Council deferred a decision on a joint entry to the Best Kept Village (BKV) competition and invited members of the Whittingham BKV group to their October meeting.

[Further to MIN 23/24.70 Cllr Clarke is requested to update her Member interest form.](#)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3e & g) should raise them here. This is a time limited session at the discretion of the Chairman.

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

Invitations to attend have been sent to the Police, County and City Councillors.

City Cllr Stephen Whittam will provide an update on the anti-social behaviour issue discussed at the September meeting.

A community resuscitation engagement officer working for NW Ambulance Service has requested to attend the meeting to discuss resuscitation training opportunities.

5. EXTERNAL AUDIT REPORT 2022/23

The **[attached](#)** external audit report was received on the day of the September meeting. The Notice of Conclusion of Audit detailing the rights of Inspection was published on the 18th Sept.

[Members are required to approve the report, noting that there were no matters arising.](#)

6. FINANCIAL STATEMENT 1st – 30th Sept

The Chairman is requested to verify that the monthly finance statement has been reconciled against the bank statements.

7. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are advised that David Rossall set up a 'Goosnargh Golf Society' many years ago, based at Longridge Golf Club. A twice-yearly charity event was organised, with the proceeds going to a deserving cause in the village. David's widow Helen, has offered to donate £170 to the Parish Council as ringfenced funds to be put towards repairs to the goal posts or nets.

[Members are requested to note the donation and confirm that a letter of thanks should be issued to the Goosnargh Golf Society.](#)

[Members are required to approve the following accounts for payment](#)

Sept Grounds Maintenance	Nurture	£627.00	BACS
Clerk Expenses July – Sept – attached	J Buttle	£39.00	BACs
Clerk Salary Oct	J Buttle	£602.36	BACs
PAYE	HMRC	£150.40	BACs

8. HALF YEARLY BUDGET ANALYSIS Apr 23 – Sept 23

The **attached** report shows the agreed expenditure items for 2022/23, the amount of budget allocated, the expenditure to date, the remaining budget and future committed expenditure.

Members are required to compare the current expenditure against the budget noting any excesses or projects not yet actioned.

9. ORDERING OF POPPY WREATHS

A donation is usually made for 2 wreaths for the Remembrance Day services in St Mary's Church and the Parish Council Memorial at Beacon Drive. VAT has been added to the cost of the wreaths so a basic wreath will now cost £20.

Members are required to confirm a £40.00 donation - S137 of the Local Govt Act 1972.

10. ORDERING OF 2023 CHRISTMAS TREE

Nurture (formally Barton Grange) have provided a quote of £495.00 + VAT for erecting, dressing and removing a 15' Christmas Tree at Beacon Drive.

Members are requested to approve the ordering of the Christmas tree.

11. CONSIDERATION OF 2024/25 BUDGET ITEMS

The November meeting will primarily focus on the 2024/25 budget requirements. Increases already noted by the Clerk include

- Changes to the Clerk's salary and office equipment
- Increase to Councillor Expenses
- Increase to fees & subscriptions - including Audit, Ins & website
- Renewal of the Grounds maintenance contract which was set up for 1 year
- Maintenance of football pitch at Goosnargh Village Green

Members are requested to identify any new budget items so that cost estimates can be brought to the November meeting.

12. CIL BUSINESS PLAN

There are no updates to the CIL Business plan. Any new income will be advised at the end of October. Homes England have renovated the flower beds at St John cemetery (Cat 2) and the new trellises are likely to cost £40 each with 2 required. It has been suggested that a local company is used to supply them. An article could be added to the Parish Council Newsletter to show the beds planted up with the trellises, in addition to publicising the company involved.

Members are requested to consider the above and confirm a maximum amount for the project so that the item can be moved to Cat 1, with the Clerk releasing the funds once the exact costs are known.

13. PARISH PLAN

Theme 3 - Community Services – During public participation, a community resuscitation engagement officer will outline work taking place to reduce cardiac arrests.

Members are requested to consider the information presented and indicate if there is an opportunity for the Parish Council to get involved.

14. ST JOHN'S CHURCH COMMUNITY PROJECT

Members met as a working group to understand how the Plungington Community Land Trust was formed to renovate Emmanuel Church. It is hoped that their experiences will help the Parish Council start the project to bring St John's Church back in to use..

Members are requested to consider and determine any actions following the meeting.

15. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to NOTE and approve the delegated representations attached.

Further details have been requested regarding a proposed planning application for a 14 bed inpatient unit for acute mental health patients with learning difficulties south of Guild Park.

16. AUTUMN EDITION OF THE PARISH NEWSLETTER

The Autumn edition of the Parish Newsletter needs to be printed towards the end of October so that it can be delivered in time to advertise the arrangements for Remembrance Sunday.

Members are requested to advise of any topics to be included and confirm that the draft may be approved by email.

17. PARISH & TOWN COUNCIL CONFERENCES

Lancashire County Council will be hosting the Lancashire Parish and Town Council Conference on Saturday 4th November 2023 at County Hall, Preston beginning at 9.30am. The conference will be followed by the Lancashire Association of Local Council's (LALC) AGM which can only be attended by LALC members.

Members are requested to confirm if they wish to attend the event.

18. NOTE NEW CORRESPONDENCE

LCC have been asked to comment on the effectiveness of the crash barriers on the Camforth Hall Lane / Cumeragh Lane bend.

As advised by email on the 21st Sept, LCC have launched a survey on proposed cycling and walking routes. The survey can be accessed at <http://www.lancashire.gov.uk/activetravel>

19. DATE OF NEXT MEETING

Thursday 9th Nov 2023 at 7.15pm in Goosnargh Village Hall.