



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 11th Nov 2021 at 7.15pm
in Goosnargh Village Hall – downstairs

ALL attendees MUST refer to the Covid Method Statement before attending
<https://www.whittinghamparishcouncil.org.uk/other-documents.php>

1. APOLOGIES

- 2. APPROVAL OF MINUTES** of the council meeting held on 14th Oct 2021.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. CO-OPTION

An application for co-option has been received from Mr Marginson which has been emailed to Members. Mr Marginson will be invited to say a few words in support of his application, following which, **Members are required to decide whether to proceed with the co-option.**

5. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend and participate at the meeting.**

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

Cllr Whittam has indicated that she may be able to attend in relation to agenda items 6 and 8.

6. SPEEDING TRAFFIC

Under **MIN 21/53** of the Sept Meeting, County Cllr Whittam mentioned that County Cllr Edwards was willing to attend a site visit to look at problem areas before attending a Parish Council meeting. The site visit was put on hold due to the number of road closures / diversions in relation to the UU works. In the meantime, he has been inundated with requests to visit Parish Councils so his attendance is in doubt. However, Cllr Whittam has offered to continue to refer any specific concerns for his attention.

The Clerk submitted a Freedom of Information request for data from the speed enforcement camera which was used on Whittingham Lane on the 4th October. The data was forwarded with the agenda but the number of vehicles prosecuted on the day, does not support the amount of concern regarding speeding concerns.

Reference to the Community Tool Kit was included in the Autumn newsletter, but it is too early to determine if residents wish to get involved in any of the initiatives.

Community Road Watch who can train residents / Councillors to use speed guns have replied by stating that *they are currently in the process of changing the way in which they work and will be able to respond more accurately in the coming weeks.*

Members are requested to note the above points which will be carried forward to the New Year and advise of any further problems regarding road works / diversions.

7. SOCIAL MEDIA

Although the Parish Council issues a Newsletter and adds articles to the website, many residents prefer to engage with social media, consequently, a proposal has been put forward to set up a Parish Council Facebook page. Assuming Members agree with the proposal, **Members are requested to consider who can post articles and respond to queries etc. Members may also need to consider adopting a social media policy regarding its use.**

8. PLANNING APPEALS / 5 YEAR SUPPLY

At the time of writing the agenda, an update on the appeal decision process has not been received and a reminder has been sent. **Members may wish to consider any updates.**

9. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

To reduce the time spent in meetings post Covid, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

Members are requested to NOTE the delegated representations submitted in September.

10. FINANCIAL STATEMENT – to end of Oct 2021

The Chairman is requested to verify that the finance and bank statements have been reconciled.

11. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are requested to **note** a receipt of CIL **£29,038.04** and a **£500** grant from LCC for the maintenance of the Public Rights of Way.

Members are required to **approve** the following accounts for online payment.

DETAILS	PAYEE	AMOUNT	METHOD
Play area Annual Inspection	Wicksteed Leisure	£72.00	Online
Perspex window – bus shelter	Chris Holden PP MIN 21/52	£180.00	Online
Poppy Wreaths Min 21/65	Royal British Legion	£34.00	CQ 1511
Commemorative Tree	So Plants	£35.00	CQ 1512
Commemorative Plaque P&P	Brunel engraving	£171.90	Online
Autumn Newsletter - Printing	Preston City Council	£115.00	Online
Autumn Newsletter - Delivery	JPP Media	£60.00	Online
Clerk Salary Nov 2021	J Buttle	£551.07	Online
Tax / National Insurance	HMRC	£137.60	CQ 1513
LEF Windows Min 20/91 & 21/58	Goosnargh Village Hall - CIL	£3,832.00	Online

12. CUMERAGH VILLAGE PLAY AREA

The annual inspection has been completed on Cumeragh Play as detailed in the Inspection report. The Clerk has requested that the City Council replace the litter bin and will contact Barton Grange regarding the fungi and Cumeragh Residents Association regarding the willow tunnel. Playdale have previously confirmed that their swing complies with safety standards.

Members are requested to note the report and approve the actions taken above.

13. CONSIDERATION OF 2022/23 BUDGET ITEMS

Members have suggested the following items to be included for consideration in the 22/23 Budget

- Printing cost associated with the refresh of the parish plan – need a discussion date
- Refreshing Beacon Drive Garden for the platinum jubilee.
- Parish Lengthsman / Handyman

Estimated costs for the above items have been included in the DRAFT Budget proposal.

Members are requested to consider the DRAFT budget paying particular attention to existing and proposed expenditure increases shown in green. Additional items or alterations will be noted at the meeting and a final version will be brought to the January meeting where Members will be required to set the 2022/23 Precept.

14. CIL FINANCES AND BUSINESS PLAN UPDATE

Members were informed of the damage caused by maintenance work in Whittingham cemetery. Whilst the incident was disappointing, it provided some vital contact details for Homes England, their maintenance contractors TEP and their sub-contractors Nuture. As a result of the improved communication, Homes England have agreed to lay a woodland walk along the border of their land adjacent to Whittingham Lane. Homes England will be financing most of the work, possibly in conjunction with Barratts, but as the path will exit on to the road a safety barrier will be necessary which may require a contribution from CIL **Members are requested to add the path to the CIL Business plan.** Once the quote is received, the Clerk will invite Homes England to a meeting to discuss the plan and other items specified under **MIN 21/82.**

The TEP representative also suggested that the Parish Council contact the cricket club regarding land for a new scout hut. Contact details have been exchanged with the scout leader and it is hoped the matter may progress in 2022/23. The scout hut is already on the CIL Business Plan but the timescale has been updated.

During the above discussion, the Cricket Club stated that the cricket pavilion is in need of repairs and although the costs are not yet known, **Members are requested to consider adding repairs to the Cricket Club to the CIL Business Plan.**

Under **MIN 21/83** of the October meeting, Members resolved to establish a 'Working Group' to discuss the CIL improvements for sports facilities on Goosnargh Village Green. **Members are requested to provide some feedback if a meeting has taken place.**

15. NOTE NEW CORRESPONDENCE

In addition to the following points, Members may be requested to NOTE any new correspondence received since the issue of the agenda.

- Further to **MIN 21/71**, the Clerk has contacted UU to request an update on the Developer Impact reports for sewers. In addition, the Clerk has queried who is responsible for the legislation regarding UU not being able to refuse permission to connect to a sewer in the hope the legislation can be questioned at a higher level.
- Further to **MIN 21/81** the Community Gardening Hub have been contacted regarding the provision of fruit trees
- Thanks have been expressed to the resident who attended the October meeting as he has cleaned and greased the locks for the Cumeragh Noticeboard.
- The commemorative plaque for Cllr Rigby has arrived and will be brought to the meeting. The Clerk has asked Woodplumpton's Lengthsman to assist with the planting, but a Councillor needs to be present to confirm the exact location. Members are also requested to confirm the unveiling arrangements so that they can be checked with the family.

16. DATE OF NEXT MEETING – Thursday 13th Jan 2022 7.15pm - down stairs in Goosnargh Village Hall.