



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 10th Feb 2022 at 7.15pm
in Goosnargh Village Hall – downstairs

<https://www.whittinghamparishcouncil.org.uk/other-documents.php>

1. APOLOGIES

2. APPROVAL OF MINUTES of the Council meeting held on 13th Jan 2022.

The Chairman is required to sign the Minutes as a true record.

3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend and participate at the meeting.**

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

5. CO-OPTION

Applications for the vacancy in Higher Ward have been received from Mr Price and Mr Collins. Co-option was deferred from the January meeting as neither applicant was able to attend.

Members are requested to appoint a candidate and the successful candidate is required to sign the declaration of office.

6. COMMUNITY GOVERNANCE REVIEW

As the number of residents in the parish increases, the Chairman asked the Clerk to establish the procedure for increasing the number of Councillors. The City Council has advised that the Parish Council would need to submit a petition for a Community Governance Review (CGR) which would need to be signed by at least 10% of the electors. The CGR assesses whether the community governance in the area reflects the identities and interests of the community and considers whether a change would bring about more cohesive communities and a better delivery of local services. An unsuccessful bid to reduce the number of Councillors was submitted by Lea & Cottam Parish Council in 2013. The Clerk has circulated the Committee Report for information. Attention is drawn to paras 3.2 and 4.1. **Members are requested to determine whether to take the matter further.**

7. TRAFFIC ISSUES

Further to MIN 21/105 (13th Jan 2022), the Clerk requested that Whittingham Lane is resurfaced outside Dean Garage. LCC replied stating that Whittingham Lane was inspected on the 25th Jan and seven carriageway and eight footway defects (deeper than 40mm) were repaired.

Further to MIN 21/106 the Chairman attended Preston Area Committee where Andy Pratt, Deputy Police Crime Commissioner confirmed that there will be a review of Road Safety Partnership Policies. The Clerk outlined the timescales in an email to Members on the 21st January. The latest SPID reports have been sent to Mr Pratt along with a request that Whittingham is first in the queue for any new initiatives. LALC have also confirmed that they are hosting a Zoom briefing session on Community Speedwatch on Thurs 17th Feb at 7.00pm.

Members are requested to confirm if they will be attending.

8. JAN 2022 FINANCE STATEMENT

Members are required to approve the following invoices already paid in accordance with Standing Order 2020 15 (xii) and the Chairman is requested to verify that the January finance and bank statements have been reconciled.

Grounds Maintenance	Barton Grange	£402.00	BACS	Ref 71
Tree planting donation	Mr B Hill	£20.00	BACS	Ref 72

9. ACCOUNTS FOR PAYMENT

Members are required to approve the following accounts for payment

Feb salary	Mrs J Buttle	£551.07	BACS
Feb PAYE	HMRC	£137.60	BACS

10. 2021/22 CIL ISSUES

Tennis Club - At the 13th Jan meeting, Members considered a CIL funding request from Goosnargh Tennis Club and MIN 21/104 confirms advice is being sought from the City Council to ensure the request meets the CIL criteria. In order to prioritise the funding, it was suggested that the Club prepares a business plan. It was also suggested that the Club may be able to apply to the Parish Council for a small community donation as the Club is a community asset. The Tennis Club have responded to the suggestions and a business plan, priority spreadsheet and accounts have been submitted for consideration. **Members are requested to consider the forwarded documents and decide whether to allocate an amount from the grants and donations budget to help with the cost of the consumer unit, detailed at £300 + VAT.**

Goosnargh Village Green – A Working Group was formed to discuss the use of CIL to improve facilities at Goosnargh Village Green. As the Village Green is owned by the City Council, the Working Group have forwarded their suggestions to the City Council for comments. The suggestions include re-instating the football pitch, adding adult gym equipment and creating a car park area with electric charging points on land to the north of the tennis courts. A copy of the suggestions along with proposed locations has been circulated to Members.

Members are required to consider the suggestions from the working group and confirm that they are supported in principle by the Parish Council. More detailed discussions can then take place with the City Council regarding the installation, maintenance and liability of the proposals and the Parish Council can start to consider how the football pitch will be managed. The Parish Council has consulted on the use of CIL monies in the 2017 and 2020 editions of the Parish Newsletter, and in the interests of openness and transparency, **Members are requested to consider updating residents on the suggestions, even though the specific details are not yet known.** Any feedback received can be used to shape how the proposals develop.

In addition to the above, at the January meeting, it was stated that the lighting is extremely poor along the existing path at the rear of the tennis courts. The land is owned by the City Council who have a duty to ensure it is safe for purpose, so the Clerk has referred the matter to Cllr Landless who stated he was involved in Community Safety meetings at the City Council. If the City Council are unable to resolve the problem, **Members are requested to confirm whether the Parish Council wishes to use CIL to add new lighting.** Members are reminded that as the City Council own the land, their agreement will still be required as they will be responsible for project managing the works, appointing a contractor and arranging for the lights to be adopted by the County Council.

A verbal update may be provided on other items on the CIL Business Plan, but items requiring the release or authorisation of funds must be presented as an Agenda item.

11. 2022/2023 BUDGET ITEMS

Under MIN 21/93 Members approved the 2022/23 budget which included the following expenditure items

- 1) Additional printing cost associated with the refresh of the Parish Plan
- 2) Refreshing the Beacon Drive Garden for the Queen's platinum jubilee.
- 3) Contracting a Parish Lengthsman / Handyman

1) Assuming a new Councillor is co-opted, the Council will be at full strength and **Members are requested to confirm how and when they wish to start the refresh of the Parish Plan** which may also help to provide the information required for a Community Governance Review *(if the proposal is supported under Agenda item 6)*

2) As an existing contractor responsible for the maintenance of the land at Beacon Drive, Barton Grange were requested to provide a quote for the refresh of the garden for the Queen's Jubilee. 3 quotes are required under 11.1h of the Financial Regulations and **Members are requested to confirm the exact requirements and advise of any other local companies who may be approached to quote for the refresh.**

3) The Autumn Newsletter included an article advising that the Parish Council is considering a paid contract for a handyman to repair assets and undertake routine maintenance in the Parish. 3 enquiries were received but none have come to fruition. **Members are requested to define their requirements in more detail so that the vacancy can be advertised** in the hope a contractor can be appointed for the start of the new financial year.

12. BEST KEPT VILLAGE COMPETITION

The Autumn Newsletter also included an appeal for volunteers to improve areas of the village in readiness for the 2022 Best Kept Village competition, details of which have been circulated to Members. **Members are requested to consider if they still wish to enter the competition** and if so, decide who will co-ordinate the improvements / maintenance which may be carried out by the handyman if contracted above.

13. PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

Members have been informed that the Whittingham planning appeals have been dismissed as the Inspector was satisfied that the City Council had a 5-year housing supply and the tilted balance in favour of development was not engaged. The next step is to understand how the City Council will be zoning areas in response to the Planning Reforms proposed by the Government. Members have been forwarded an update on the Local Plan process – but the Land Designation Initial Findings is still confidential. Residents have been advised of the appeal decisions via the Parish Council's Facebook page and the website. The next Newsletter is not scheduled to be issued in April and **Members are requested to consider if any other form of communication should be issued.**

14. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

To reduce the time spent in meetings post Covid, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to NOTE the representations for January.**

15. WHITTINGHAM HOSPITAL FACILITIES

At the January meeting, the Clerk informed Members that she had been contacted by a resident who stated that the stakeholder meetings regarding the new Sports and Social Club facilities had resumed. Following the meeting, the Clerk contacted the Chairman of the Sports & Social Club and he has replied that *'the Sports & Social Club have agreed their 'area' and land ownership issues'* – but are unaware of the wider development plans. The Chairman offered to give the Clerk an update by telephone but as any agreement may have an impact on the Parish as a whole, a presentation to the Parish Council would be the preferred option. As the Chairman may not be in a position to put any agreement in the public domain, **Members are requested to consider requesting a meeting with both Chairmen, Cllr Brooks and other Council Members to understand the Sports & Social Club's current position.**

16. FACEBOOK PAGE

The Facebook page is live and the data shows the page is already reaching a wide audience. Members on Facebook have been added as editors to enable them to add or remove comments / posts. **Members are requested to provide feedback on the Facebook page and confirm that it can be linked to the website and promoted more widely.**

17. NOTE NEW CORRESPONDENCE

Members may be requested to **NOTE** any updates on current matters / new correspondence received since the issue of the agenda.

Further to MIN 21/71, UU have acknowledged that they are still investigating the outcome of the Drainage Impact Reports on the Longridge boundary.

The Clerk has requested that LCC provide an update on the 20mph speed limit on Henry Littler Way as Taylor Wimpey have confirmed they are still waiting for the necessary paperwork.

18. DATE OF NEXT MEETING

Members are requested to confirm the date of the next meeting as **Thursday 10th March 2022 at 7.15pm. Members are also requested to confirm whether reference to Covid precautions should be deleted from future Agendas and the website.**