



WHITTINGHAM PARISH COUNCIL
Agenda for Thursday 10th April 2025 at 7.15pm
in Goosnargh Village Hall – downstairs

1. APOLOGIES

- 2. APPROVAL OF MINUTES** of the Council meeting held on 13th Mar 2025.
The Chairman is required to sign the attached Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

4. PUBLIC PARTICIPATION

Invitations to attend have been sent to the Police, County and City Councillors.

The Police Rural Taskforce team have been invited to introduce themselves and give a short presentation on what they do.

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3e & g) should raise them here. This is a time limited session at the discretion of the Chairman.

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

5. PARISH COUNCILLOR VACANCY

The formal Notice regarding the Lower Ward vacancy was displayed in the Notice Boards on the 25th March. The closing date for residents to call an Election is Monday 14th April. After that date, residents can write to the Clerk to request to be co-opted on to the Parish Council.

An article has been added to the Parish Newsletter (agenda item 16) and a poster will be added to the Website and Noticeboards after the 14th April.

6. PARISH LENGTHSMAN

Mark Cornforth has been appointed as Parish Lengthsman. His contract commenced w/c 31st March. Cllr Eccles and the Clerk held an induction meeting with him on 3rd April and identified some jobs for completion. During the interview process, it was suggested that he should have access to a waste bin for garden waste, litter, packaging etc. Preston City Council have suggested a 'brown bin' subscription at £40pa for garden waste, a recycling bin and a grey bin for other waste. The bins will be emptied fortnightly as part of the domestic cycle. The delivery charge for the new bins will be waived.

The Chairman is required to sign the Lengthsman's contract. Members are requested to confirm the brown bin subscription and bin storage arrangements.

7. GOOSNARGH FOOTBALL PITCH

The Clerk has contacted Mr Walling who has confirmed he will continue mowing the pitch during 2025/26. According to the July 2024 Invoice, mowing started on the 8th May 2024.

As the weather has been milder, Members are requested to confirm that the pitch can be marked out and mown now, so that the goal posts can be erected before Easter.

8. BEACON DRIVE WAR MEMORIAL COST

As McMurray Brothers installed the original Memorial on Beacon Drive, the Clerk has contacted them to request a quote to update the inscription in time for VE day.

Members are requested to approve the quote and advise if and when the new wording on the Memorial will be unveiled - noting that a 12.00 ceremony could be linked to Trinity Methodist Church hosting a VE day themed lunch.

9. FINANCIAL STATEMENT 1st – 31st March 2025

The Chairman is requested to verify that the monthly finance statement has been reconciled against the bank statements.

Members are required to approve the attached End of Year Finance Statement so that the accounts can be passed to the Internal Auditor for inspection.

10. 2025/26 ACCOUNTS FOR PAYMENT AND RECEIPTS

a) Members are required to note the following invoice already paid in accordance with Standing Order 2023 15 (xii)

Grounds Maintenance (March)	Millars	£840.00	Online
-----------------------------	---------	---------	--------

b) Members are requested to confirm that Easy Websites, NEST pension and E-ON electric may continue to be paid by direct debit throughout 2025/26.

c) 2 authorised signatories are required to view the attached invoices and authorise the following online payments

Final contract payment	Nurture	£664.62	
Clerk Salary Apr	J Buttle	To be updated	Online
PAYE	HMRC	Can't start 2026 PAYE	Online
Employer Nat Ins	HMRC	until the 6 th April	Online
Pension	Nest	after the agenda is issued	DD

11. 2024/25 CIL END OF YEAR SUMMARY

Members are requested to approve the attached CIL End of Year Report.

12. CIL BUSINESS PLAN

Members are requested to NOTE the matters pending (shown in blue) on the attached CIL Business Plan

BENCHES – The Lengthsman will confirm if fixings are required for the **4** benches on Cumeragh Play area and the **2** benches outside the Village shops. The cost has increased by £44 a bench and there is an option to add a plaque *“Provided by Whittingham Parish Council”* at a cost of £48 per plaque - £66 if we add the logo.

Members are requested to confirm if plaques are required with or without a logo so the benches can be ordered at the updated price.

Preston City Council agreed to supply and install **2** benches in Goosnargh play area whilst the park is closed for drainage works. The Clerk has reminded them of their commitment. A resident has requested that a plaque is added to one of the benches as detailed in the **attached** email. A plaque with an image will be £66.

Members are requested to confirm if the plaque can be ordered and added to the bench.

COMMUNITY CLOCK – Members will recall a presentation to the Jan 2025 meeting by Mr Hickson regarding repairs to the village community clock (housed in St Mary’s Church) which are expected to be in the region of £8,140. Mr Hickson has advised that community fundraising has commenced and he is requesting £5,000 from the Parish Council.

Members are requested to confirm the amount to be donated.

13. ST JOHN’S CHURCH FEASIBILITY QUOTE

The Clerk contacted the Procurement Officer regarding the revised Invitation to Quote. Further alterations to the document were requested before it can be added to the portal. As the document had already been updated and altered, the Clerk requested that the procurement officer explain the alterations directly to Cllr Price.

Cllr Price is requested to provide a verbal update at the meeting.

14. PLANNING MATTERS

REGULATION 19 CONSULTATION ON THE LOCAL PLAN

Following the Preston Area Committee meeting, the Clerk has drafted the **attached** reply to the Regulation 19 Consultation on the Local Plan.

Members are requested to approve the submission.

Gladman's have advised that they will be issuing a consultation to residents - w/c 7th April for 145 dwellings off Churchgate. The consultation can be accessed on the following link www.your-views.co.uk/landoffchurchgate/

Gladman's state *that any feedback received before the end of April will inform their proposals.*

Members are requested to confirm if the Parish Council should respond to the consultation.

06/2025/0008 Reserved matters application (namely appearance, landscaping, layout and scale) pursuant to outline permission 06/2019/0365 for 477no. dwellings at the former Whittingham Hospital Site, Whittingham Lane, Whittingham.

MIN 24/25.145. confirms that the Clerk scheduled a meeting with Barratts to discuss the above application and Members resolved to delegate the application comments to the Clerk. As several of the points discussed with Barratts are non-material planning comments, the Clerk has written a separate letter requesting that Barratts action the points made.

As the application is likely to go to planning committee on the 29th April, Members are requested to approve the content of both letters attached.

06/2025/0182 It is understood that the Swainson House Farm application will be presented to planning committee on the 29th April at 2.00pm. The Clerk has contacted Highways to request a S106 agreement to reduce Langley Lane between Goosnargh Lane and Whittingham Lane to 30mph should the application be approved.

The City Council has confirmed that the ward councillor and 3 additional speakers may register online to speak on the application for 3 minutes. However, as spaces are allocated to whoever applies online first, there is no guarantee that the Parish Council will be allocated a space. As the Parish Council represents local residents, the Clerk has objected to the process and has submitted an 'email request to speak' dated the 4th April.

Members are requested to determine if the Council should be represented at the planning Committee, and if so, appoint a Councillor to speak against the application.

06/2025/0207 5 no. commercial / industrial units (Use Classes E(g) (ii) and (iii), B2 and B8) including parking and infrastructure on land west of Ashley Hall Farm, Inglewhite Road. The Clerk has added comments on the above application to the delegated planning list, however, as a resident wishes to object, it is also included as a separate agenda item.

Members are requested to comment on the above application and the following application which does not fall under the scope of delegated authority.

06/2025/0343 Outline planning application for to 100 dwellings, including 50% affordable housing, landscaping and public open space - with a reserved matters access from Phase 1 of Broughton Park onto Whittingham Lane.

Delegated Authority

Members are requested to confirm the delegated representation on the following summarised applications - attached

06/2025/0324 Side and rear extensions including a rear dormer at 67 Cumeragh Lane

06/2025/0367 vary conditions for the 'mansion house' off Langley Lane

06/2025/0369 1no. timber framed canopy to the rear of 6, Lakeside, Preston

The City Council are yet to comment on the tree felling at Gleadale or the erection of the cabins at Clay Lane.

15. CLAY LANE FOOTPATH MODIFICATION ORDER

As mentioned at the Feb meeting, LCC have evidence to suggest that the Public Right of Way along Old Clay Lane was recorded in error and restricted byway rights exist instead. They have issued the attached Modification Order to amend the definitive plan.

Members are requested to consider if the Parish Council has any grounds to object to the Modification Order.

16. SPRING NEWSLETTER

Members are requested to approve the content of the attached Spring Newsletter.

17. NOTE NEW CORRESPONDENCE

Members may be requested to note any new correspondence received.

18. DATE OF NEXT MEETING – The next meeting will be the Annual Parish meeting which will be held on **Thurs 22nd May** at **6.30pm** at Trinity Methodist Church. The meeting will be followed by the Annual Parish Council meeting.

Members are requested to note the different venue and time.

END